

**CLARKS GREEN BOROUGH
REORGANIZATION MEETING MINUTES
JANUARY 4, 2016**

The Honorable Judge Margaret Bisignani Moyle administered the Oath of Office at 6:45 p.m. to Keith Williams, Lynne Earley, Joan Pidgeon-D'Oro, Council members and Mary O'Brien, Real Estate Tax Collector.

The reorganization meeting was called to order by Mayor Thorburn at 7:00 p.m. with the Pledge of Allegiance.

ROLL CALL: Secretary Culbertson conducted roll call. The following were present: Mr. Barrasse, Mrs. Earley, Mr. Hughes, Mr. Williams, Ms. Joan D'Oro Mr. Rinaldi, Mayor Thorburn and Solicitor Al Weinschenk.

VISITORS: Mark Dolph, 110 S. Irving Ave., Scranton, PA; John Earley, 115 N. Abington Road, Clarks Green; Bethany Earley, 115 N. Abington Road, Clarks Green; Marnie O'Dea Palmer, 280 E. Grove St. Clarks Green; Bill Toms, 227 Vassar Ave., Clarks Green; Mary O'Brien, 117 N. Abington Rd., Clarks Green.

Mayor Thorburn asked if any visitors would like to speak at the meeting to which there was no response.

Mayor Thorburn asked for nominations for Council President. Mrs. Earley motioned, seconded by Mr. Barrasse to nominate Keith Williams for Council President. All in attendance voted in favor. Mayor Thorburn then asked for nominations for Council Vice President. Mr. Barrasse motioned, seconded by Mr. Rinaldi to nominate Mrs. Lynne Earley as Vice President. All in attendance voted in favor. Mayor Thorburn asked for nominations for President Pro-Tem. Mr. Rinaldi motioned, seconded by Mrs. Earley to nominate Joe Barrasse for Pro-Tem. All in attendance voted in favor. Mayor Thorburn then turned the gavel over to President Williams who thanked Council for their support in electing him Council President. President Williams asked the Vice President Mrs. Earley to be his gaveler by proxy.

President Williams proceeded to ask for motions for the following appointments:

Mr. Rinaldi motioned, seconded by Mrs. Earley to appoint Joanne Culbertson for Borough Secretary / Treasurer and Local Service Tax Collector. All in attendance voted in favor.

Mr. Williams motioned, seconded by Mr. Hughes to appoint Sharon Barrett for Assistant Secretary / Treasurer. All in attendance voted in favor.

Mr. Rinaldi motioned, seconded by Mr. Barrasse to appoint Lori Harris for the Borough's Zoning Officer. All in attendance voted in favor.

Mr. Rinaldi motioned, seconded by Mr. Hughes to appoint Mr. Al Weinschenk as the Solicitor to Clarks Green Borough. All in attendance voted in favor.

Mr. Rinaldi motioned, seconded by Mrs. Earley to appoint BCM Engineers for the Clarks Green Borough. All in attendance voted in favor.

Mr. Rinaldi motioned, seconded by Mr. Hughes to appoint Murphy, Dougherty & Company for the Clarks Green Borough Auditors. All in attendance voted in favor.

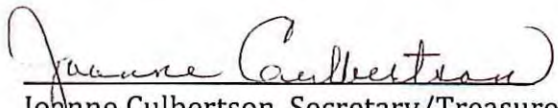
President Williams offered his congratulations to all those appointed.

OLD BUSINESS: President Williams opened up discussion on the Hillside Park Paving Project and asked for update from Mr. Rinaldi. Mr. Rinaldi explained that documents discussing the Paving Project had been dropped off at Borough along with the request for the advertisement for the bids and that the sealed bids would be received at the Clarks Green Borough office until 2 p.m. February 3, 2016. Mr. Rinaldi further explained that Council had not acted on the request at the time because of a problem in Phase II RACP Grant application involving skipping one of the steps outlined in the plan. However, New Year's Day the changed plan was now acceptable to all parties involved. Mr. Rinaldi spoke to Mr. Jon Thomas the newly appointed member to the AAJRB and questioned him on some of the Councils concern and he was not aware of them. Mr. Rinaldi then asked if Councils wants to advertise the bid for the paving and mentioned some of the problems we had before when we rushed to advertise the bids for the pre-cast bathroom. Mr. Hughes questioned whether the Solicitor had reviewed the bid package and Solicitor Weinschenk responded by saying, "no". Mr. Hughes stated he would rather wait until after the Solicitor reviewed the bid package before proceeding with a decision.

NEW BUSINESS: President Williams informed Council that there are currently two (2) applicants one being the former Council member Ms. Marnie Palmer and Mr. William Toms. President Williams told Council that after the deadline for submission of letters of interest which will be January 5th by 3 p.m. for the vacant seat he would entertain ideas and suggestions from Council pertaining on appointing the new Council member. President Williams did suggest to Council that they ask the candidates a series of the same questions and of course, Council will be present to decide who would be appointed. Solicitor Weinschenk advised President Williams that Council should declare the Council vacancy and stated you will have thirty (30) days from today to fill the vacancy or Vacancy Board try to fill the vacancy. Mr.

Rinaldi motioned to declare a vacancy on Council since Ms. Pam Osborne did not receive a Certificate of Election because she no longer met the residency requirement for holding office. Mr. Hughes seconded the motion. Mr. Barrasse, Mrs. Earley, Mr. Hughes, Mr. Rinaldi, Ms. Joan D'Oro and Mr. Williams voted in favor. President Williams told Council that there would be a work session this Wednesday to discuss the vacancy further and to work on the committees for the New Year.

MOTION FOR ADJOURNMENT: Mr. Hughes motioned, seconded by Ms. Doro to adjourn the Reorganization meeting at 7:25 p.m. All in attendance voted in favor.


Joanne Culbertson, Secretary/Treasurer

**CLARKS GREEN BOROUGH COUNCIL
REORGANIZATION MEETING
AGENDA
January 4, 2016**

- 1. SWEARING IN OF ELECTED OFFICIALS – Honorable Judge Margaret Moyle**
- 2. CALL TO ORDER AND PLEDGE OF ALLIGIENCE – Mayor Thorburn**
- 3. ROLL CALL – Secretary Culbertson**
- 4. PUBLIC COMMENT**
- 5. NOMINATION FOR COUNCIL PRESIDENT**
- 6. NOMINATION OF VICE PRESIDENT, PRESIDENT PRO TEM**
- 7. APPOINTMENT OF BOROUGH SECRETARY/TREASURER,
ASSISTANT SECRETARY/TREASURER, ZONING OFFICER**
- 8. APPOINTMENT OF SOLICITOR, ENGINEER AND AUDITOR**
- 9. OLD BUSINESS**
Discussion on advertising for paving contract at Hillside Park.
- 10. NEW BUSINESS**
Declaration of Council Vacancy and discussion on replacement.
- 11. ADJOURNMENT**

NOTE TO VISITORS: Please sign the attendance sheet and indicate if you wish to observe the meeting or to address Council, stating the agenda topic on which you would like to comment. Thank you.