

**CLARKS GREEN BOROUGH  
COUNCIL MINUTES  
MARCH 20, 2019**

**CALL TO ORDER:** President Barrasse called the meeting of the Clarks Green Council to order at 7:20 p.m. with the Pledge of Allegiance.

**ROLL CALL:** Secretary Culbertson conducted roll call. The following were present: Mr. Rinaldi, Mr. Toms, Mr. Hughes, Ms. Igoe, Mr. Dougherty, Mr. Williams, Mr. Barrasse, Mayor Lawler and Solicitor Weinschenk.

**APPROVAL OF MINUTES:** Mr. Barrasse noted the February 20<sup>th</sup> minutes are not ready for approval.

**VISITORS:** CSPD Officer Gibbons, Marnie Palmer, 280 East Grove Street, Ben Freda, Abington Journal, Gerard Hetman, Lackawanna County Outreach, Ernie Palmer, representative from County Waste, Carol Sowinski, Scott Township, Gerard and Mary Ann Swift, Clarks Summit, Tenny McNamara, Carbondale, Mary O' Brien and daughters, Clarks Green, Cyndia and Donald Roe, Ellie Hyde, N. Abington Township, Bonnie Alco, Glenburn Township, Marianne Burke, Archbald, Abby Peck, Waverly, Pat Bogusch, Chester City, Tim and Marilyn Pryle, Clarks Green, Deb Lehnert, Jim and Carole Curran, Clarks Green and Sean Kane, Clarks Green.

**MAYOR'S REPORT:** President Barrasse welcomed CSPD Officer Gibbon to the Council meeting. Officer Gibbons briefly reviewed the monthly report and reminded Council starting on March 18 they will be patrolling roads with the recent awarded Aggressive Drivers grant which can be used on Clarks Green's Borough roads. Mayor Lawler asked Council to take a moment to remember our residents who we serve and those residents who are ill and/or facing serious challenges and those who passed on this month. Mayor Lawler announced an Easter egg hunt is scheduled at Clarks Green's Gazebo Garden for Saturday, April 20 starting at 1 P.M. to 2:30 P.M. from ages 4 to 6 noting it's a bring your own basket event noting rain or shine. Several Council members asked if she is accepting contributions toward the egg hunt and stated she has funds from the her Mayor's account noting it has been taken care of. Mayor Lawler stated reservations can be made calling her home phone number. Mayor Lawler reminded Council of the ACOG questionnaire that was distributed to Council stating the deadline for is May 2<sup>nd</sup>. President Barrasse declared to have the two (2) proclamations that had been read earlier tonight recorded in the minutes honoring the two (2) local women for their accomplishments Marilyn Pryle and Abbey Peck.

**PROCLAMATION  
BOROUGH OF CLARKS GREEN**



**PENNSYLVANIA**

WHEREAS, MARCH 2019 IS WOMEN'S HISTORY MONTH; AND  
 WHEREAS, CLARKS GREEN BOROUGH WISHES TO RECOGNIZE AND HONOR THE CONTRIBUTION OF WOMEN IN OUR COMMUNITY; AND  
 WHEREAS, CLARKS GREEN BOROUGH ACKNOWLEDGES THE COMMITMENT OF WOMEN TO SERVE AND ENHANCE THE LIVES OF OUR COMMUNITY; AND  
 WHEREAS, MARILYN PRYLE'S ACCOMPLISHMENTS AND CONTRIBUTIONS ARE NUMEROUS AND VARIED INCLUDING:  
 MEMBER OF THE INTERNATIONAL LITERARY ASSOCIATION; NATIONAL COUNCIL OF TEACHERS OF ENGLISH; THE NATIONAL PENNSYLVANIA STATE AND ARLINGTON HEIGHTS EDUCATION ASSOCIATIONS AS WELL AS PIU HELTA KAPPA;  
 SERVING THE YOUTH OF OUR COMMUNITY AND BEYOND AS A JESUIT INTERNATIONAL VOLUNTEER AT THE ST. XAVIER SCHOOL IN KATHMANDU, NEPAL, AS AN ESL INSTRUCTOR AT MARYWOOD UNIVERSITY AND CURRENTLY AS A TEACHER AT ARLINGTON HEIGHTS HIGH SCHOOL;  
 AUTHORIZING SEVEN BOOKS, MOST RECENTLY READING WITH PRESENCE AND SO WRITING ACTIVITIES FOR TODAY'S IDOTHER STANDARDS;  
 AMONG HER MANY HONORS, NCAA DIVISION III ALL AMERICAN SWIMMER 1999, NATIONAL BOARD FOR PROFESSIONAL TEACHING STANDARDS CERTIFICATION 2014 AND MOST RECENTLY 2019 PENNSYLVANIA TEACHER OF THE YEAR.  
 THEREFORE MAYOR PATTY LAWLER AND THE COUNCIL OF CLARKS GREEN DO HEREBY PROCLAIM

**SUNDAY MARCH 31, 2019**

**MARILYN PRYLE DAY**

**IN CLARKS GREEN BOROUGH**

IN TESTIMONY THEREOF WE HAVE SET OUR HANDS AND SEAL THIS 20TH DAY OF MARCH, 2019.

<b>PATTY LAWLER</b>	<b>MAYOR</b>	<b>M J IGOR</b>	<b>COUNCIL</b>
<b>JOE BARRASSE</b>	<b>COUNCIL</b>	<b>JOSEPH DOUGHERTY</b>	<b>COUNCIL</b>
<b>KEITH WILLIAMS</b>	<b>COUNCIL</b>	<b>ALAN HUGHES</b>	<b>COUNCIL</b>
<b>PHIL TOMS</b>	<b>COUNCIL</b>	<b>DAVID J. RINALDI</b>	<b>COUNCIL</b>

SEAL

**PROCLAMATION  
BOROUGH OF CLARKS GREEN**



**PENNSYLVANIA**

WHEREAS, MARCH 2019 IS WOMEN'S HISTORY MONTH; AND  
 WHEREAS, CLARKS GREEN BOROUGH WISHES TO RECOGNIZE AND HONOR THE CONTRIBUTION OF WOMEN IN OUR COMMUNITY; AND  
 WHEREAS, CLARKS GREEN BOROUGH ACKNOWLEDGES THE COMMITMENT OF WOMEN TO SERVE AND ENHANCE THE LIVES OF OUR COMMUNITY; AND  
 WHEREAS, ABBY PECK'S ACCOMPLISHMENTS AND CONTRIBUTIONS ARE NUMEROUS AND VARIED INCLUDING:  
 FOUNDER, DIRECTOR AND FACILITATOR FOR PHYSICAL ACTIVITY INTERVENTION FOR SURVIVING BEYOND CANCER, A ONE ON ONE EXERCISE PROGRAM FOR CANCER PATIENTS AND SURVIVORS; COMMITTEE MEMBER, EMPLOYMENT OPPORTUNITY & TRAINING CENTER, A NON PROFIT PROMOTING ECONOMIC INDEPENDENCE AND FAMILY STABILITY;  
 BOARD MEMBER OF THE ARLINGTON COMMUNITY LIBRARY AND COUNTRY CLUB CONSERVANCY;  
 INDUCTEE OF THE PENNSYLVANIA STATE AND NORTHEASTERN PENNSYLVANIA SPORTS HALL OF FAME;  
 A MEMBER OF THE 1984 AND CAPTAIN OF THE 1989 UNITED STATES OLYMPIC ROWING TEAM; A TWELVE TIME U. S. NATIONAL ROWING TEAM CHAMPION; AND FOUNDED MEMBER NCAA DIVISION II WOMEN'S ROWING COACHES ASSOCIATION.  
 THEREFORE MAYOR PATTY LAWLER AND THE COUNCIL OF CLARKS GREEN DO HEREBY PROCLAIM

**SUNDAY MARCH 31, 2019**

**ABBY PECK DAY**

**IN CLARKS GREEN BOROUGH**

IN TESTIMONY THEREOF WE HAVE SET OUR HANDS AND SEAL THIS 20TH DAY OF MARCH, 2019.

<b>PATTY LAWLER</b>	<b>MAYOR</b>	<b>M J IGOR</b>	<b>COUNCIL</b>
<b>JOE BARRASSE</b>	<b>COUNCIL</b>	<b>JOSEPH DOUGHERTY</b>	<b>COUNCIL</b>
<b>KEITH WILLIAMS</b>	<b>COUNCIL</b>	<b>ALAN HUGHES</b>	<b>COUNCIL</b>
<b>PHIL TOMS</b>	<b>COUNCIL</b>	<b>DAVID J. RINALDI</b>	<b>COUNCIL</b>

SEAL

Mr. Rinaldi motioned for Council to approve the proclamations for Marilyn Pryle and Abbey Peck, seconded by Ms. Igoe. Mr. Williams, Ms. Igoe, Mr. Toms, Mr. Hughes, Mr. Dougherty, Mr. Rinaldi and Mr. Barrasse voted in favor. President Barrasse thanked Mayor Lawler and Mr. Rinaldi in their efforts for working on the proclamations.

**PUBLIC COMMENT:** Gerard Hetman, Lackawanna County Outreach, briefly reviewed the events scheduled for the County announcing the 7<sup>th</sup> Annual Job Fair being held at the PNC field 12 to 4 P.M, May 16<sup>th</sup>. Mr. Hetman reported the 2019 Easter Egg Hunt will be held at McDade Park, Saturday, April 13<sup>th</sup> and the public can call for more information 570-963-6764. Mr. Hetman and Councilman

Williams briefly talked about the training sessions being held at the Hilton Scranton & Conference Center June 27, 2019. Mr. Williams told Council the training sessions will cover responsibilities regarding architectural accessibility of buildings, sidewalks, playgrounds and recreational facilities along with non-discrimination in employment policies and practices as well as providing an overview of ADA requirements for businesses and practical information on disability etiquette/effective customer service for people with disabilities.

**SOLICITOR'S REPORT:** Solicitor Weinschenk reported to Council he had nothing specific to report and will provide comments in respect to agenda items. Mr. Hughes told the Solicitor Weinschenk of a property within the Borough that will be on a Sheriff's sale noting it has sewer delinquencies stating it was account #0525. Solicitor Weinschenk stated a sewer lien should be filed.

**TREASURER'S REPORT AND BILL APPROVAL:** Mr. Hughes reported on the checking account balances with comparisons to last month and last year. Mr. Hughes stated they show a modest increase and improvements. The Treasurer's report was presented by Mr. Hughes and filed for audit. Current fund balances are as follows:

Capital Fund Money Market	\$	139,489.70
General Fund Checking		296,187.85
General Fund Money Market		35,276.94
Sewer Fund Checking		258,348.56
Sewer Fund Money Market		34,991.06
Sewer – Wayne Bank CD		51,091.73
Sewer – FNCB CD		50,553.47
State Funds Checking		<u>61,820.86</u>
Total Checking/Savings	\$	927,760.17

Mr. Hughes then presented the Budget vs. Actual report comparing balances on the report to amounts from last year noting net income this year is lower by \$35,000 mostly from sewer use charges and wage/earned income is down \$15,000 for two (2) months. With no questions from Council Mr. Hughes motioned, seconded by Ms. Igoe to accept the Treasurer's report and ratify the payment of the bills. Mr. Toms, Mr. Dougherty, Mr. Hughes, Mr. Williams, Ms. Igoe, Mr. Rinaldi and Mr. Barrasse voted in favor. Mr. Hughes told Council \$5,513 has been collected in sewer delinquencies. Mr. Rinaldi reported the house located at 241 N. Abington Road, account # 0186 has been purchased through a Sheriff's Sale on February 5, 2019. Solicitor Weinschenk stated the Borough needs to inform of the sewer delinquency.

**REFUSE & RECYCLING:** Ms. Igoe reported two (2) bids were received for an exclusive five (5) year contract to service Borough Residential Properties. The Bids received were from County Waste and Waste Management. The bids were opened on March 18, 2019 at 12:30 P.M. with County Waste being the low bidder. Ms. Igoe told Council the bids had been reviewed by Solicitor Weinschenk and approved as to form and legality. Mr. Barrasse remarked the low bid from County Waste contained increases from \$161,000 for the first year and \$206,000 for the final year. Mr. Barrasse stated the average over the five (5) years contract was approximately \$181,770. Mr. Barrasse told Council he believed this Council and the Residents of Clarks Green could benefit by rebidding the collection after two (2) or three (3) years. Solicitor Weinschenk explained the contract term is five (5) years and can be cancelled with a ninety (90) day notice at the end of each year. Mr. Rinaldi stated County Waste's bid is the same for unlimited or limited bulk and noted County Waste did not submit a bid without carts. Mr. Rinaldi informed Council the first year quarterly payments will be \$64.50 and increase in 2020 to \$67.95, 2021 to \$72, 2022 to \$76 and 2023 to \$82.50. Ms. Igoe motioned to accept the Alternative A, Unlimited Bulk Bid with Carts provided from County Waste for a five (5) year contract totaling \$908,952, seconded by Mr. Toms. Mr. Rinaldi, Mr. Dougherty, Mr. Hughes, Mr. Williams,

Ms. Igoe, Mr. Toms and Mr. Barrassé voted in favor. Solicitor Weinschenk announced he will prepare the contract and send it to County Waste, requesting execution and the performance bond as required. Solicitor Weinschenk explained County Waste has ten (10) days from the day of the award to sign the contract and provide a performance bond at fifty (50) percent of the first-year amount.

**HEALTH & SAFETY:** Mr. Rinaldi informed Council the two (2) bids that had been received for the traffic light control equipment replacement and installation. Those bid amounts were significantly lower from the estimate used when applying for the grant. Mr. Rinaldi explained to Council after the bids were received, he had contacted PennDOT to inquire whether or not the Borough could include additional items eligible for reimbursement under the terms of the grant. Mr. Rinaldi reported he provided Penn DOT's Grant Office with three (3) items suggested by the Engineer and only two (2) of those suggested additions would be eligible noting they were crosswalk signs and related equipment. Mr. Rinaldi recommended to Council that the current bids be rejected and the bid package be amended to include that equipment including (sixteen) 16 zone cameras and the crosswalk hardware. Mr. Rinaldi motioned to reject the current bids for the traffic light equipment, seconded by Ms. Igoe. Mr. Williams, Mr. Rinaldi, Ms. Igoe, Mr. Hughes, Mr. Toms, Mr. Dougherty and Mr. Barrassé voted in favor. Solicitor Weinschenk told Council letters will need to be sent to the current bidders notifying them the bids have been rejected along with returning their bonds and checks. Mr. Rinaldi motioned to rebid the traffic light equipment replacement to specify sixteen (16) zoned cameras along with the hardware for pedestrian crossing. Mr. Toms had seconded the motion. Mr. Barrassé commented that the sixteen (16) zoned cameras have been recommended by PennDot noting Clarks Summit Borough Traffic Signals have similar equipment. Mr. Barrassé told Council he has been in contact with Jerilyn Luben recently and believes the Borough should also include in the bid a service contract. Mr. Barrassé stated may be a difference in the service cost due to the travel time. Mr. Barrassé reminded Council the grant was for approximately \$40,000 and our expenditures will be approximately \$10,000 (80/20) noting anything less and Clarks Green Borough will only save twenty (20) percent. Mr. Barrassé explained if we decide to go with that servicing contract we might end up paying for the service contract with a contractor coming from Allentown or wherever. Mr. Rinaldi asked Mr. Barrassé if he felt the servicing contract will be reimbursable under the grant. Mr. Barrassé stated no it will be unattached. Mr. Rinaldi recommended that the bidding conform with the grant request noting the Borough should not get into a situation looking for a reimbursement from PennDOT not specifically allowed under the grant recommendations for line striping and signage suggested by Ms. Luben. Mr. Barrassé told Council after talking with Solicitor Weinschenk he suggested Council should be aware of the cost associated with servicing. Mr. Barrassé stated he was told by Ms. Luben back in the early nineties one (1) problem the Borough had with this intersection was the contractor was from out of town who put the system in and then another contractor had to take over maintenance since the original contractor either went bankrupt or left the area. Mr. Barrassé stated he does agree with Mr. Rinaldi in rebidding the contract telling Council we are under a timeline. Mr. Rinaldi stated there is a possibility of getting an extension just like Mr. Barrassé needed an extension to file the grant and noted he had already discussed the issue with PennDOT. Mr. Barrassé and Mr. Rinaldi had an active discussion. Mr. Barrassé told Mr. Rinaldi he was out of order. Mr. Barrassé told Mr. Rinaldi in the future if you are contacting the Borough Solicitor please notify and copy the President of Council. Mr. Rinaldi reminded Mr. Barrassé going back to the beginning of the grant project telling he hired the project engineer who had no expertise in the area of traffic light equipment. It was only after the fact that Council ratified after engagement. Mr. Barrassé stated he did not believe it was not true and it was Council. Mr. Rinaldi advised Mr. Barrassé to review the meeting minutes. Mr. Barrassé stated to Council "let me communicate this one (1) more time openly and clearly to everyone that our Solicitor feels that we can benefit by knowing what the service contract charge would be". Mr. Barrassé told Council he is not going to argue anymore and ask Solicitor Weinschenk for assistance since they had already one (1) proposal. Solicitor Weinschenk told Council that this could had been avoided if the first specifications included equipment. Mr. Barrassé stated there is a motion on the floor and asked if anyone wanted to amend it to include the service contract. Mr. Rinaldi stated he made the motion and

would not agree to amend it. Mr. Dougherty, Ms. Igoe, Mr. Toms, Mr. Rinaldi, Mr. Hughes, Mr. Williams and Mr. Barrasse voted in favor. Mr. Rinaldi motioned to engage James Waters, to author and produce an emergency operations plan (EOP) for the Borough of Clarks Green at the hourly rate of \$20 and maximum of eighty (80) hours without approval by Council, seconded by Ms. Igoe. Mr. Williams, Mr. Hughes, Mr. Rinaldi, Mr. Toms, Ms. Igoe, Mr. Dougherty and Mr. Barrasse voted in favor. Mr. Barrasse announced Council will go into an executive session to discuss personnel issue. Executive Session started 8:12 PM and reconvened at 8:25 PM. Mr. Hughes left the meeting at 8:26 PM.

**PUBLIC WORKS:** Mr. Dougherty stated the 2018 Paving Project is at a standstill since the Borough was waiting for our files from BCM to be handed over to Colwell-Naegele, our current engineering firm. Mr. Rinaldi stated a letter was sent to BCM asking them to turn over the three (3) files immediately needed and thereafter, arrange for the rest of our historical files to be returned to the Borough. Mr. Rinaldi told Council BCM responded they would let us know by March 21<sup>st</sup> what cost it would charge the Borough for returning its files. Mr. Rinaldi informed Council the files are digital for the three (3) ongoing projects and Mr. Barrasse had offered assistance by calling John Devine. Ms. Igoe asked why is it so hard to get our documents noting the Borough already paid BCM for them. Mr. Barrasse stated they will need to compile them and put them all together plus, deliver them to us. Mr. Barrasse stated he had not spoken with Rich Kresge, Mr. Rinaldi reminded him he offered to talk with John Devine. Mr. Toms suggested to have Solicitor Weinschenk send a letter if the files are not delivered to the Borough by the 21<sup>st</sup>. Ms. Igoe stated absolutely the 2018 paving project should not be delayed any further. Solicitor Weinschenk commented let's see what happens tomorrow (21<sup>st</sup>). Mr. Dougherty told Council that he and Mr. Rinaldi met with the CNA and talked about a five (5) year maintenance plan for the Borough streets. Mr. Dougherty reported CNA did send a list to him which they would like to advise on and will inform Council at the next work session in detail. Mr. Dougherty reported on the work the DPW is doing in preparation of the various upcoming street work and reported the DPW does not have the proper barricades for the upcoming Crest Drive project. He sought the advice of Council if the current barricades will be acceptable to use for closing the road. Mr. Dougherty stated he told DPW Foreman Dave Kohinsky to do whatever you need to do. Mr. Toms stated the DPW could borrow barricades from Clarks Summit. Mr. Dougherty stated another issue with Crest Drive Project the Borough does not have a forklift rated to lift the precast pieces when working on the headwalls. He noted DPW Foreman Dave Kohinsky had talked to Abington Body Shop and asked of the Borough can sub-contract a wrecker for this usage if Council agrees. Mr. Dougherty informed Council he has been in contact with Julie Parchinski concerning her issue with water runoff crossing Fairview Road affecting her property and stated she is waiting to meet with PennDot and would like someone from Council to attend. Mr. Dougherty stated he would if he could but if not maybe someone else can attend. Mayor Lawler voiced her concerns with this issue asking whether it is a PennDOT problem. Mr. Dougherty asked Solicitor Weinschenk if the current ordinances addressing pave cuts was sufficient. Solicitor Weinschenk stated the existing ordinance is not the best but certainly covers the pave cut permitting process. Solicitor Weinschenk stated he would review the ordinance and commented, since the DPW crew is driving through the Borough every day, if they observe a contractor opening a street the DPW should stop and ask them if they have the necessary permit. Mr. Dougherty stated that is our best defense and will inform the DPW crew to do that. Mr. Dougherty stated the new engineering firm has the ability to write grants and he distributed packets from CNA concerning the Watershed Restoration Protection Program and the Green Ways Trail and Recreation Program noting this might help with the storm water runoff situation involving the wetlands behind Our Lady of Peace School. Mr. Rinaldi mentioned that the previous Borough engineer, BCM, stated that they already had easement documents for that area which could help with possible grants.

**PERSONNEL:** Mr. Williams updated Council on the proposed revised policy concerning the change of the DPW Uniform Policy which would include mandated steel toed shoes and fluorescent safety

apparel along with but not limited to outerwear, work pants and work gloves. Mr. Williams stated these will be provided and decided upon allocation by Council in the annual budgets. The annual clothing allowance would not to exceed the annual budget allocation. Mr. Toms asked "why the DPW crew does not wear hard hats" stating when he sees various people working on the roads they have hard hats. Mr. Williams stated we can add hard hats to the new policy if Council agrees. Mr. Williams told Council we might have to increase the budget. Mr. Rinaldi told Council this is a good reason, just like the tools the Borough purchases rather than give the DPW Employees an allowance making them responsible if something happens to the hard hats outside of work just like tools. Mr. Williams motioned to amend the uniform portion of the personnel policies as discussed and the ASTM standards remain, seconded by Ms. Igoe.

### **REVISED WORKPLACE ATTIRE/UNIFORM POLICY**

DPW employees are expected to wear appropriate safety clothing on the job. Highest priority items are steel toed safety boots, hard hats and safety glasses. An annual clothing allowance for steel toed safety boots and mandated fluorescent safety-wear will be allocated by Council in the annual budget. Receipts must be provided.

DPW employees may also purchase other work related items provided that

- (A) Steel toed safety boots and mandated fluorescent safety wear are in good condition, and
- (B) sufficient funds remain in the budget. Other work related items can include, but are not limited to: outerwear, work pants, and work gloves.

The protective footwear you choose must comply with the American Society for Testing and Materials (ASTM) standard F2413-05, formerly the American National Standards Institute's (ANSI) Z41-1999. This standard covers minimum requirements for the design, performance, testing and classification of protective footwear. Footwear certified as meeting ASTM F2413-05 must first meet the requirements of Section 5.1 "Impact Resistant Footwear" and Section 5.2 "Compression Resistant Footwear". Then the requirements of additional sections such as metatarsal protection, conductive protection, electric shock protection, static dissipative protection and protection against punctures can be met.

Protective footwear can meet all of the requirements of the ASTM standard or specific elements of it, as long as it first meets the requirements for impact and compression resistance. All footwear manufactured to the ASTM specification must be marked with the specific portion of the standard with which it complies. One shoe of each pair must be clearly and legibly marked (stitched in, stamped on, pressure-sensitive label, etc.) on either the surface of the tongue, gusset, shaft, or quarter lining.

Mr. Williams, Ms. Igoe, Mr. Dougherty, Mr. Rinaldi, Mr. Toms and Mr. Barrassé voted in favor. Mr. Williams informed Council Jeff Radle's CDL license is due for renewal. Mr. Rinaldi told Council he recalls that was not a requirement anymore per the recommendation by Dave Kohinsky since the DPW no longer uses any vehicle with air brakes. Mr. Dougherty asked if our future trucks will have air brakes. Mr. Rinaldi stated the future trucks will not be as big as the big one the Borough used to use requiring a CDL. Mr. Williams agreed stating that was from awhile back and forgot about it. Mr. Rinaldi stated we can always reimburse him later if his job requires in the future right now, it is not the requirement of the job.

**ARWA:** Mr. Rinaldi reported the 2018 audit was presented by Kelly Lindsay from Kohanski and Co. announcing the authority retired \$1.3 million of its debt. As a result, authority saved a total of \$438,000 in interest payments.

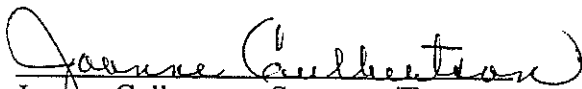
**BUILDINGS & GROUNDS:** Mr. Toms reported the fallen tree in the back of the Borough property has been removed and the DPW is in the process of restoring the grass. Mayor Lawler told Council the Shade Tree Commission will be planting a new tree.

**GRANTS:** Mr. Dougherty reported to Council that he had contacted the County regarding the LSA Grant Application and stated he was informed last year awards were in April, so the Borough could expect a decision soon. Mr. Dougherty talked about the Mayor's Flower Show in August and told Council there might be a possibility for us to get \$500 from the County's Art and Culture grant.

**OLD BUSINESS:** Mr. Barrasse announced the Borough is currently looking for volunteers for the AAJRB, planning commission and the health board. Mr. Barrasse asked if anyone on Council would like to volunteer for AAJRB. Mr. Rinaldi motioned to appoint Ms. Igoe as the third representative from Clarks Green Borough to AAJRB, seconded by Mr. Toms. Mr. Rinaldi, Ms. Igoe, Mr. Williams, Mr. Toms, Mr. Dougherty and Mr. Barrasse voted in favor.

**NEW BUSINESS:** Mr. Williams updated Council on SAPA and distributed maps noting they are in the process of comparing matrixes and grids throughout the boroughs along with zoning laws and will be setting up meeting with the boroughs' planning commissions. Mr. Williams stated he suggested the municipalities council members should be invited to attend.

**MOTION FOR ADJOURNMENT:** Mr. Barrasse entertained the motion to adjourn the meeting. Mr. Dougherty motioned, seconded by Ms. Igoe to adjourn the meeting at 9:13 P.M. All in attendance voted in favor.

  
Joanne Culbertson, Secretary/Treasurer

**CLARKS GREEN BOROUGH**  
**COUNCIL MEETING**  
**Agenda**

**March 20, 2019**

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE- President Barrasse
2. ROLL CALL- Secretary Culbertson
3. MOTION TO ACCEPT MINUTES
4. MAYOR'S AND POLICE REPORT, FIRE & AMBULANCE  
Mayor Lawler, Clarks Summit Police Chief Yarns  
Clarks Summit Fire Co. President Mike Lukus, Chief Jay Miller, EMS Corey Colarossi  
Women's History Month, Pryle and Peck Proclamations
5. PUBLIC COMMENT  
Visitors should approach the podium and state their name and address. Comments limited to 5 min
6. SOLICITOR'S REPORT- Mr. Weinschenk
7. PUBLIC WORKS COMMITTEE – Mr. Doherty
8. PERSONNEL COMMITTEE– Mr. Williams  
Revised Uniform Policy
9. TREASURER'S REPORT AND BILL APPROVAL – Mr. Hughes
10. FINANCE COMMITTEE – Mr. Hughes
11. BUILDINGS & GROUNDS COMMITTEE – Mr. Toms
12. REFUSE & RECYCLING COMMITTEE– Ms. Igoe  
RFP for Refuse & Recycle Contract
13. HEALTH & SAFETY COMMITTEE-- Mr. Rinaldi  
Green Light Go Update  
Emergency Services Coordinator Discussion
14. ARWA REPORT – Mr. Rinaldi
15. GRANT COMMITTEE- Mr. Dougherty
16. OLD BUSINESS  
AAJRB Appointment, Planning Commission Appointment, Health Comm Appointment, Engineering Transition Costs
17. NEW BUSINESS
18. ADJOURNMENT

**NOTE TO VISITORS:** Please sign the attendance sheet and indicate if you wish to address Council, stating the agenda topic on which you would like to comment. Thank you.