

**CLARKS GREEN BOROUGH
REORGANIZATION MEETING MINUTES
JANUARY 3, 2022**

The reorganization meeting was called to order by Mayor Barrasse at 5:01 p.m. with the Pledge of Allegiance.

ROLL CALL: Secretary Culbertson conducted roll call. The following were present: Ms. Wanchisen, Mr. Toms, Ms. Igoe, Mr. Williams, Mr. Curran, Mr. Rinaldi, Mayor Barrasse and Solicitor Weinschenk.

VISITORS: Frank Lesnefsky, reporter Times -Tribune.

Mayor Barrasse entertained a motion for the nomination for Council President. Ms. Igoe motioned, seconded by Mr. Curran to nominate David Rinaldi for Council President. Mr. Williams voted no. Mr. Toms, Mr. Curran, Ms. Igoe, Mr. Curran and Mr. Rinaldi voted in favor. Mayor Barrasse entertained a motion for the nomination for Council Vice President. Mr. Rinaldi motioned, seconded by Ms. Igoe to nominate Courtney Wanchisen as Vice President. Mr. Toms, Ms. Wanchisen, Ms. Igoe, Mr. Curran, Mr. Williams and Mr. Rinaldi voted in favor. Mayor Barrasse entertained a motion for the nomination for Pro Tem. Mr. Curran, Ms. Igoe, Mr. Toms, Ms. Wanchisen, Mr. Williams and Mr. Rinaldi voted in favor.

Mayor Barrasse congratulated the newly appointed officers then turned the gavel over to President Rinaldi who thanked Council for their support in electing him Council President.

President Rinaldi proceeded to ask for motions for the following appointments:

Ms. Igoe motioned, seconded by Mr. Williams to appoint Mr. Al Weinschenk as the Solicitor to Clarks Green Borough. Ms. Wanchisen, Mr. Curran, Ms. Igoe, Mr. Williams, Mr. Toms and Mr. Rinaldi voted in favor.

Mr. Toms motioned, seconded by Ms. Igoe to appoint Colwell-Naegele Associates, Inc. for the Borough engineers. Mr. Williams, Mr. Toms, Mr. Curran, Ms. Igoe, Mr. Wanchisen and Mr. Rinaldi voted in favor.

Mr. Williams motioned, seconded by Mr. Toms to appoint George Parker for the Borough's Zoning and Code Enforcement Officer. Mr. Toms, Ms. Wanchisen, Ms. Igoe, Mr. Curran, Mr. Williams and Mr. Rinaldi voted in favor.

Ms. Igoe motioned, seconded by Ms. Wanchisen to appoint Joanne Culbertson for the Borough's Secretary / Treasurer. Mr. Curran, Ms. Igoe, Mr. Toms, Ms. Wanchisen, Mr. Williams and Mr. Rinaldi voted in favor.

President Rinaldi proceeded to ask for motions for the following items:

Ms. Igoe motioned to adopt 2022 Proposed Budget, seconded by Mr. Williams. Ms. Wanchisen, Mr. Curran, Ms. Igoe, Mr. Williams, Mr. Toms and Mr. Rinaldi voted in favor.

Solicitor Weinschenk introduced Resolution No. 1 of 2022.

RESOLUTION No. 1 of 2022
Borough of Clarks Green
Lackawanna County, Pennsylvania

A RESOLUTION ESTABLISHING THE REAL ESTATE TAX MILLAGE, WAGE TAX, LOCAL SERVICES TAX AND REALTY TRANSFER TAX FOR THE YEAR 2022

BE IT RESOLVED, by the Borough Council of the Borough of Clarks Green that the Real Estate Tax millage for the calendar year 2022 be established at fifteen (15) mills for each dollar of assessed value or the sum of \$1.50 on each one hundred dollars of assessed valuation, and establishing the Wage Tax at one-half of one percent (0.5%), the Local Services Tax at fifty-two dollars (\$52.00), and Real Estate Transfer Tax at one percent (1%) for the calendar year 2022.

THIS RESOLUTION is adopted by the Clarks Green Borough Council this 3rd day of January, 2022.

ATTEST:

BOROUGH OF CLARKS GREEN

/s/Joanne Culbertson
Secretary

By: /s/David Rinaldi
President,
Clarks Green Borough Council

Ms. Igoe motioned to accept Resolution No. 1 of 2022, seconded by Ms. Wanchisen. Mr. Toms, Ms. Wanchisen, Ms. Igoe, Mr. Williams, Mr. Curran and Mr. Rinaldi voted in favor.

Ms. Igoe motioned to advertise for applicants for the Council vacancy with the deadline of 3 P.M., January 14, 2022, seconded by Mr. Curran. Mr. Curran, Ms. Igoe, Mr. Toms, Ms. Wanchisen, Mr. Williams and Mr. Rinaldi voted in favor.

Mr. Williams motioned to renew the Certificate of Deposit at Wayne Bank CD 80021603 maturity January 5, 2022, seconded by Ms. Wanchisen. Mr. Williams, Mr. Toms, Mr. Curran, Ms. Igoe, Ms. Wanchisen and Mr. Rinaldi voted in favor.

Mr. Curran motioned to transfer \$10,000 from the General Checking Fund to the Capital Fund, seconded by Ms. Igoe. Mr. Toms, Ms. Wanchisen, Ms. Igoe, Mr. Curran, Mr. Williams and Mr. Rinaldi voted in favor.

Ms. Igoe motioned to transfer \$10,000 from the Sewer Checking Fund to the Capital Fund, seconded by Mr. Williams. Mr. Curran, Ms. Igoe, Mr. Toms, Ms. Wanchisen, Mr. Williams and Mr. Rinaldi voted in favor.

Ms. Igoe motioned to advertise for applicants for Clarks Green Borough Manager with the deadline of 3 P.M., February 14, 2022, seconded by Mr.

Toms. Ms. Wanchisen, Mr. Curran, Ms. Igoe, Mr. Williams, Mr. Toms and Mr. Rinaldi voted in favor. Mr. Williams asked if this role will be discussed at a work session before a Borough manager will be hired and Mr. Rinaldi stated yes.

Mr. Rinaldi announced the 2022 Work Session and Council Meeting schedule stating it will be held in person at the Borough's chamber @ 7 P.M.

January: Council Business Meeting January 17, 2022

February: Work Session February 2, 2022, Business Meeting February 16, 2022

March: Work Session March 2, 2022, Business Meeting March 16, 2022

April: Work Session April 6, 2022, Business Meeting April 20, 2022

May: Work Session May 4, 2022, Business Meeting May 18, 2022

June: Work Session June 1, 2022, Business Meeting June 15, 2022

July: Work Session July 6, 2022, Business Meeting July 20, 2022

August: Work Session August 3, 2022, Business Meeting August 17, 2022

September: Work Session September 7, 2022, Business Meeting September 21, 2022

October: Work Session October 5, 2022, Business Meeting October 19, 2022

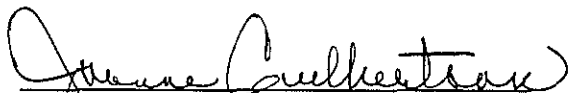
November: Work Session November 2, 2022, Business Meeting November 16, 2022

December: Work Session December 7, 2022, Business Meeting December 21, 2022

Ms. Igoe motioned to adopt 2022 Work Session and Council Meeting Schedule held in person at the Borough's chamber @ 7 P.M., seconded by Mr. Williams. Mr. Williams, Mr. Toms. Mr. Curran, Ms. Igoe, Ms. Wanchisen and Mr. Rinaldi voted in favor.

PUBLIC COMMENT: No public comment and no comments submitted by email.

MOTION FOR ADJOURNMENT: Mr. Curran motioned, seconded by Ms. Igoe to adjourn the Reorganization meeting at 5:35 p.m. All in attendance voted in favor.


Joanne Culbertson, Secretary/Treasurer

CLARKS GREEN BOROUGH
COUNCIL REORGANIZATION MEETING
AGENDA

January 3, 2022
5:00 PM

1. Call To Order and Pledge of Allegiance – Mayor Barrasse
2. Roll Call
3. Election of Council Officers (Mayor Barrasse)
 - A. Council President
 - B. Council Vice President
 - C. Council President Pro Temp
4. Appointments:
 - A. Borough Solicitor
 - B. Borough Engineer
 - C. Zoning and Code Enforcement Officer
 - D. Borough Secretary/Treasurer
5. Motion to adopt the CGB 2022 Proposed Budget
6. Motion to Adopt Resolution 1 of 2022 to set the millage, Wage Tax, Local Service Tax and Real Estate and Transfer Tax Rate for 2022
7. Motion to advertise for Applicants to fill Council Vacancy
8. Motion to Renew Certificate of Deposit at Wayne Bank CD 80021603
9. Motion to Transfer \$10,000.00 from the General Fund Checking to the Capital Account
10. Motion to transfer \$10,000.00 from the Sewer Checking Account to the Capital Account
11. Motion to Advertise for Applicants for Borough Manager
12. Motion to Set 2022 Meeting and Work Session Schedule and Manner of Meeting
13. Motion to Advertise Special Meeting on January 17, 2022 to fill Vacant Council Seat
14. Public Comment
15. Adjournment

NOTE TO VISITORS: Please sign the attendance sheet and indicate if you wish to observe the meeting or to address Council, stating the agenda topic on which you would like to comment. Thank you.