

**CLARKS GREEN BOROUGH
COUNCIL MINUTES
NOVEMBER 3, 2021**

CALL TO ORDER: President Barrasse called the meeting of the Clarks Green Council to order at 7:04 p.m. with the Pledge of Allegiance.

ROLL CALL: Secretary Culbertson conducted roll call. The following were present: Mr. Rinaldi, Mr. Hughes, Ms. Igoe, Mr. Williams, Mr. Barrasse, Mayor McGraw and Solicitor Weinschenk.

ABSENT: Dr. Cochran and Mr. Toms.

MAYOR'S REPORT: Mayor McGraw stated he did not have any specific to report but notified Council that a Planning Commission meeting will most likely be schedule in a few months for the proposed building plans on East Grove Street. Officer Yetkowskas briefly reviewed the monthly police report. Officer Yetkowskas told Council the Aggressive Driving grant is currently being enforced until November 14th and then the Mobilization Enforcement grant will be starting with the emphasis on speed.

VISITORS: Courtney Wanchisen, 235 N. Abington Road, CSPD Officer Yetkowskas and Tony Madera, 616 Glenburn Road.

PUBLIC COMMENT: No public comment.

APPROVAL OF MINUTES: President Barrasse entertained the motion to accept the minutes of the October 26, 2021 Council meeting. Mr. Rinaldi motioned, seconded by Mr. Williams. Mr. Williams, Ms. Igoe, Mr. Hughes, Mr. Rinaldi and Mr. Barrasse voted in favor.

MOTIONS: Mr. Hughes told Council the 2022 Proposed Budget had been distributed to Council members and it indicates a surplus or a net income of \$106,887.69 does not propose any increases in fees or taxes noting it is a very healthy surplus. Mr. Hughes told Council the net income does include the second allocation of the ARPA funds. Mr. Hughes stated the next month's resolution that will be offered to Council will be the Real Estate Tax millage at fifteen (15) mills for the year 2022 along with reenacting the Wage Tax at one/half (.5%), Local Service Tax at fifty-two dollars (\$52.00), and the Real Estate Transfer Tax at one percent (1%). Mr. Hughes motioned to adopt the 2022 Proposed/Tentative Budget, seconded by Mr. Rinaldi. Mr. Williams, Mr. Hughes, Mr. Rinaldi, Ms. Igoe and Mr. Barrasse voted in favor. Mr. Barrasse thanked the Finance Committee as well as the other Council members for their work in preparation for the 2022 Budget. Mr. Barrasse asked if Council is willing to act on the Pineview Circle Stormwater repair noting he had talked with the Borough engineer and reported there are no wetlands involved. Mr. Rinaldi stated he has not heard from the Borough engineer nor has he confirmed to me that he had looked at the house building plans. Mr. Rinaldi told Council Mr. Naegele was at the meeting when I had told him where the plans can be found and he has not gotten back to me. Mr. Barrasse stated this motion can possibly considered at the next meeting. Mr. Barrasse introduced the next motion which is the approving of the AAJRB 2022 increase of payment. Mr. Hughes told Council via email the workup of the proposed ten percent (10%) increase was distributed. Mr. Hughes stated his calculations show that AAJRB is still basing their allocations among the municipalities with the 2010 census rather than the 2020 census. Mr. Hughes stated Clarks Green's percentage would be 7.8% making the assessment \$5,525 versus the \$5,751 with the percentage of 7.9% AAJRB assessment. Mr. Hughes told Council the AAJRB payment increase should be calculated on the 7.8%. Ms. Igoe stated AAJRB is looking to have the

commitment for their 2022 budget. A discussion took place among Council members concerning the calculation of the increase. Ms. Igoe motioned to authorize the payment of \$5,751 along with a letter asking them to clarify/update the calculations based upon the 2020 census. Mr. Hughes told Council he wants assurances that they are going to adjust the percentage allocations. Mr. Rinaldi suggested that the motion be amended to include the contingency it is approved based on fact they will re-calculate the 2020 census numbers which will make a condition to the payments. Ms. Igoe motioned to authorize the payment of \$5,751 along with a letter clarifying 2020 census percentage calculations with the contingency that they will re-calculate the payment with the 2020 census percentage. seconded by Mr. Williams. Ms. Igoe, Mr. Hughes voted yes. Mr. Rinaldi voted no stating the contingency was not to send a letter but payment was contingent upon the calculation with new census numbers. A discussion took place with Solicitor Weinschenk how this can be handled since the roll call on the vote was not done and stated it can be done since the motion was not completed. Mr. Hughes wanted to change his vote to no since he agreed with Mr. Rinaldi on his suggested amendment. Mr. Hughes stated he would like the motion to be tightened down. Ms. Igoe changed her vote to no along with Mr. Williams. Mr. Rinaldi motioned to approve the assessment payment from AAJRB for the 2022 year in the amount of \$5,751 contingent upon the verification from AAJRB that the percentages are based on the 2020 census, seconded by Ms. Igoe. Ms. Igoe, Mr. Hughes, Mr. Rinaldi, Mr. Williams and Mr. Barrasse voted in favor. Mr. Barrasse told Council we recently received an offer to purchase the 2008 F550 dump truck noon today (11/03/2021) but since it is not on the agenda after speaking with Solicitor Weinschenk a motion to amend the agenda will allow us to consider the approval to accept the offer on truck if Council agrees noting the amended agenda will need to be posted on the website along with the office building door within 24 hours. Ms. Igoe motioned to amend the 11/03/2021 agenda to include the last minute offer to purchase the 2008 F550 dump truck, seconded by Mr. Williams. Mr. Hughes, Mr. Rinaldi, Ms. Igoe, Mr. Williams and Mr. Barrasse voted in favor. Mr. Rinaldi motioned to sell the 2008 F550 Super Duty Dump Truck listing # 38756175 on Municibid website for the amount of \$23,655.00 to the winning bidder Landon Myers, seconded by Ms. Igoe. Mr. Rinaldi explained why the final bid was at noon today because Council determined they wanted the auction to end at noon today (11/03/2021). Mr. Hughes, Ms. Igoe, Mr. Williams, Mr. Rinaldi and Mr. Barrasse voted in favor.

SOLICITOR'S REPORT: Solicitor Weinschenk stated he had nothing specific to report.

HEALTH & SAFETY: No report was presented.

PUBLIC WORKS: Mr. Rinaldi told Council the 2021 Paving punch list is getting finalized per the Borough engineers. Mr. Rinaldi reported a change order will be submitted reducing the amount of the bid price and at this time not sure of the reduced amount.

ARWA: Mr. Rinaldi stated there will not be a report since the ARWA meeting is next week.

ZONING REPORT: Mr. Parker asked Council if they had any questions on his distributed monthly report and no questions were asked.

TREASURER'S REPORT AND BILL APPROVAL: Mr. Barrasse stated the October numbers are not available as of yet since we had moved up the meeting. Mr. Hughes stated he had nothing to report for finance.

BUILDING AND GROUNDS: No report.

REFUSE & RECYCLING: Ms. Igoe reported she gave extra bags to the church located on Glenburn Road. Mr. Barrasse wants it on the record that the DPW crew knows to drop off leaf bag

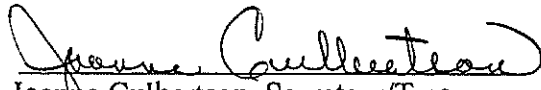
pickup documentation if residents are leaving leaf bags at the curb earlier in the week stating we will have a mess if the bags get wet. Ms. Igoe stated she will follow-up with the DPW crew.

PERSONNEL: Mr. Williams reported the Borough has five (5) applicants for the DPW Supervisor position noting the application deadline is November 15th. Executive Session started at 7:48 P.M. to discuss personnel issues. Executive Session ended at 8:04 P.M. Mr. Williams motioned to appoint Kevin Quinn to DPW Supervisor for a period of ninety (90) days with an additional \$240 per pay period commencing November 1, 2021, seconded by Mr. Rinaldi. Mr. Williams, Ms. Igoe, Mr. Rinaldi, Mr. Hughes and Mr. Barrasse voted in favor. Mr. Williams motioned to approve the hiring of Thomas Worobey, part-time DPW laborer to handle normal routines, winter maintenance and other duties as assigned on an on call basis at the rate of \$18.00 per hour, seconded by Ms. Igoe. Mr. Williams, Mr. Hughes, Mr. Rinaldi, Ms. Igoe and Mr. Barrasse voted in favor.

OLD BUSINESS: Mr. Barrasse asked the Mayor McGraw to follow-up with reviewing the submitted plans for the property on E. Grove Street. Mayor McGraw stated he will be in contact with the Borough's engineers.

OLD BUSINESS: Mayor McGraw stated he had received a complaint about a loose manhole cover on Glenburn Road. Mr. Rinaldi stated he will have someone take care of it. Ms. Igoe informed Council that wreaths will need to be purchased for Veteran's Day, November 11th.

MOTION FOR ADJOURNMENT: Mr. Barrasse entertained the motion to adjourn the meeting. Mr. Rinaldi motioned to adjourn the meeting at 8:14 P.M., seconded by Ms. Igoe. All in attendance voted in favor.


Joanne Culbertson, Secretary/Treasurer

CLARKS GREEN BOROUGH
COUNCIL MEETING
Agenda
November 3, 2021

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE-** President Joe Barrasse
2. **ROLL CALL** -Secretary Joanne Culbertson
3. **MAYOR's Report-** Mayor McGraw.
Police Report- Clarks Summit Chief Chris Yarns
4. **PUBLIC COMMENT**
Visitors should approach the podium and state their name and address. Comments limited to 5 min
5. **Motion to accept the October 26, 2021 Minutes**
Motion to accept 2022 Proposed Budget
Motion to consider Pineview Circle Storm water repair.
Motion to consider AAJRB 2022 Increase.
6. **SOLICITOR'S REPORT-** Al Weinschenk
7. **HEALTH AND SAFETY COMMITTEE-** Dr. Cochran
8. **PUBLIC WORKS COMMITTEE –** Mr. Rinaldi
9. **ARWA-** Mr. Rinaldi
10. **ZONING REPORT -** Mr. Parker
11. **TREASURER'S REPORT AND BILL APPROVAL –** Mr. Hughes
Numbers for October are not finalized yet.
12. **FINANCE COMMITTEE –** Mr. Hughes
13. **BUILDING & GROUNDS –** Mr. Tom's
14. **REFUSE & RECYCLING COMMITTEE–** Ms. Igoe
15. **PERSONNEL COMMITTEE–** Mr. Williams
Executive session to discuss personnel issue's.
Motion to consider employee compensation.
16. **OLD BUSINESS**
17. **NEW BUSINESS**
18. **ADJOURNMENT**

NOTE TO VISITORS: Please sign the attendance sheet and indicate if you wish to address Council, stating the agenda topic on which you would like to comment. Thank you.