

**CLARKS GREEN BOROUGH
COUNCIL MINUTES
APRIL 20, 2022**

CALL TO ORDER: President Rinaldi called the meeting of the Clarks Green Council to order at 7:00 P.M. with the Pledge of Allegiance.

ROLL CALL: Secretary Culbertson conducted roll call. The following were present: Mr. Egan, Mr. Toms, Ms. Igoe, Mr. Williams, Mr. Curran and Mr. Rinaldi were present.

ABSENT: Ms. Wanchisen, Mayor Barrasse and Solicitor Weinschenk.

VISITORS: CSPD Chief Chris Yarns, Nancy Moore, 113 Glenburn Road, Rick Williams, 208 Maple St., and Ben Freda, Abington Journal.

APPROVAL OF MINUTES: President Rinaldi entertained the motion to accept the minutes of the February 28, 2022 Council meeting. Ms. Igoe motioned, seconded by Mr. Egan. Mr. Williams, Ms. Igoe, Mr. Toms, Mr. Egan, Mr. Curran and Mr. Rinaldi voted in favor. President Rinaldi entertained the motion to accept the minutes of the March 16, 2022 Council meeting. Ms. Igoe motioned, seconded by Mr. Toms. Mr. Curran, Mr. Egan, Mr. Toms, Ms. Igoe, Mr. Williams and Mr. Rinaldi voted in favor.

PUBLIC COMMENT: No public comment.

POLICE REPORT: CSPD Chief Yarns briefly reviewed the monthly police report. Chief Yarns informed Council he had applied for a two (2) week grant for pedestrian crosswalks from the National Traffic Safety Institute. Chief Yarns reported he will be moving the speed sentry to South Abington Road. Chief Yarns asked if Clarks Green Borough will be willing to pay for a new battery for the speed sentry. All of Council agreed. Mr. Rinaldi reported an initial meeting for the police regionalization had taken place with the representatives from the six (6) municipalities and the DCED (Dept. of Community & Economic Development) noting DCED will have a report within six (6) and eight (8) weeks.

MAYOR'S REPORT: No report.

MOTIONS: Mr. Rinaldi told Council that he and Ms. Culbertson met with the Borough's consultant, Sara Hailstone who recommended to designate American Rescue funds for Borough's general use and advised depositing those funds in the General Fund account. Mr. Rinaldi explained the consultant stated the Borough designates use of the funds in that category, the Borough will not need to report on specific project uses. Mr. Rinaldi entertained a motion to designate the American Rescue existing funds account for the Borough's for general use along with the second allocation of funds in the amount of approximately \$73,000 and to transfer those funds from American Rescue Funds account to the Borough's General Fund account terminating the American Rescue Plan account. Ms. Igoe motioned, seconded by Mr. Williams. Mr. Williams, Mr. Toms, Mr. Egan, Mr. Curran, Ms. Igoe and Mr. Rinaldi voted in favor. Mr. Rinaldi entertained a motion to hire Jeff Radle, DPW laborer at the rate of \$21 an hour retroactive from April 11, 2022. Mr. Rinaldi informed Council he had been working for the Borough through the recent snowstorm. Mr. Williams motioned, seconded by Mr. Egan. Mr. Curran, Ms. Igoe, Mr. Toms, Mr. Egan, Mr. Williams and Mr. Rinaldi voted in favor. Mr. Rinaldi entertain a motion to hire Ken Hiller, DPW laborer at an hourly rate of \$18.50 starting May 2, 2022. Ms. Igoe motioned, seconded by Mr. Curran. Mr. Williams, Mr. Egan, Mr. Toms, M. Igoe, Mr.

Curran and Mr. Rinaldi voted in favor. A brief discussion took place in regard to purchasing twelve (12) American flags to be placed on the Borough's telephone poles. Ms. Igoe suggested purchasing from a local manufacturer at a cost of \$110.66 per set and Ms. Culbertson stated she has found comparable sets at a cheaper price approximately \$29.99. Mr. Rinaldi reminded Council that \$1,000 was allocated last year for ten (10) flags. Mr. Egan suggested to reallocate the \$1,000 and allow Ms. Culbertson to evaluate the two options noting if there's a significant difference in the quality, then, purchase based on her determination of which best suit Borough needs. Mr. Egan motioned to purchase additional American Flags sets not to exceed \$1,327.92, seconded by Ms. Igoe. Mr. Curran, Mr. Egan, Ms. Igoe, Mr. Williams, Mr. Toms and Mr. Rinaldi voted in favor. Mr. Rinaldi told Council \$100,000 was allocated for the 2022 Paving Project and the Borough Engineers suggested paving the 100 block of Hall Avenue and the remaining block of Tedrick Street. Mr. Rinaldi reported the estimate costs to be \$61, 875 for Hall Avenue and \$40,850 for Tedrick Street. Mr. Rinaldi entertain a motion to advertise for 2022 Paving Project at Hall Avenue and Tedrick Street. Ms. Igoe motioned, seconded by Mr. Williams. Mr. Williams, Mr. Toms, Mr. Egan, Mr. Curran, Ms. Igoe and Mr. Rinaldi voted in favor.

TREASURER'S REPORT AND BILL APPROVAL: Mr. Rinaldi reviewed the distributed Budget vs. Actual comparing balances to last month and last year. The Treasurer's report was presented by Mr. Rinaldi and filed for audit. Current fund balances are as follows:

General Fund Checking	\$	507,229.62
Capital Fund Money Market		116,447.35
ARPA Fund Checking		27,956.72
Sewer Fund Checking		451,554.64
Sewer – FNCB CD #200278057		76,897.02
Sewer – FNCB CD #200469681		76,412.18
Sewer – Wayne Bank CD #80021603		53,206.65
Sewer – Wayne Bank CD #80044088		50,150.22
State Funds Checking		<u>168,415.37</u>
Total Checking/Savings	\$	1,528,269.77

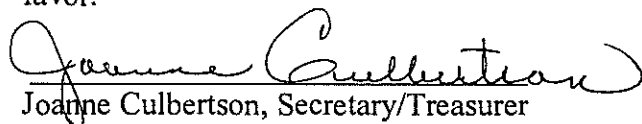
Mr. Rinaldi entertained a motion to accept the Treasurer's report and ratify the payment of the bills. Mr. Curran motioned, seconded by Mr. Egan. Mr. Toms, Mr. Curran, Mr. Williams, Ms. Igoe, Mr. Egan and Mr. Rinaldi voted in favor.

OLD BUSINESS: Mr. Rinaldi told Council the Small Stream and Water grant has been extended for another year with the approximate amount remaining at \$150,000 and Colwell-Naegele is working on a schedule to bring the camera back for a section 1,000 feet section of Grove St. along with doing cured-in-place, which is a liner that is inserted in the piping, which covers the pipe interior and fills in the cracks. Mr. Rinaldi told Council the grant can also be used for grouting pipe connections. Mr. Rinaldi reminded Council that the Borough is under a corrective action plan to rehab our sewers which was started in 2009 noting we have about four (4) years left. Mr. Rinaldi told Council we received a proposal from Higher Information about updating the Borough's communication, phone system, building access and cameraing noting the systems are cloud-based/VOIP (voice over internet protocol). Mr. Rinaldi stated we are also waiting for proposals from NexLine as well as Comcast. A brief discussion took place concerning the sewer delinquencies and all of Council agreed the deadline for payments of sewer delinquencies will be May 31, 2022 and if no payments have been collected the properties will be put on lien. Mr. Rinaldi stated there are accounts that are more than two (2) years delinquent with no payments made.

NEW BUSINESS: Mr. Rinaldi asked Colwell-Naegele to provide cost estimates for stormwater projects in problem areas of the Borough. The Borough Engineer provided the following estimates:

Rabbit Run \$65,750, Evans Street \$69,250 and Greenbrier Drive \$131,750 and stated we need to move forward with some planning so when the infrastructure funding becomes available, the Borough will be ready with infrastructure projects. Mr. Rinaldi stated he would like to form a Stormwater Committee in developing long range plans for these projects along with various stormwater issues that have been presented to Council. Mr. Rinaldi stated he would like to get some residents involved in these discussions. Mr. Rinaldi asked if anyone from Council would like to participate and/or run this committee working with our Borough engineers. Mr. Egan told Mr. Rinaldi he would be happy to serve on the committee. Mr. Egan told Mr. Rinaldi he can put a template together with ideas along with structuring the committee for his review noting he has had some experience in long range planning with the Scranton Housing Authority. Mr. Rinaldi open the floor for discussion on the pending backhoe purchase since he had sent an email to the representative from Five Star asking for a delivery date of the backhoe due to the upcoming construction season. Mr. Rinaldi reported after a few weeks, he was informed there is no specific delivery date but a possible delivery date in October. Mr. Rinaldi told Council this loose schedule places delivery after the 2022 construction season. Mr. Rinaldi informed Council he had been advised by Jeff Radle of the DPW the skid steer really should have been replaced more so than the backhoe. Mr. Rinaldi told Council the skid steer is the primary piece of equipment that is used constantly and costs range from \$30,000 to \$80,000. Mr. Rinaldi reminded Council when the Borough applied for the grant specifically to replace the backhoe, the Borough applied for \$250,000 but the grant was only approved for \$75,000 and the base price of the backhoe was approximately \$138,000. Mr. Rinaldi told Council when meeting with our grant consultant recently the Borough was informed that it may be possible DCED may allow the Borough to substitute one piece of equipment for another and the existing grant will cover almost, if not the entire cost for the skid steer as opposed to roughly only 60% of the backhoe. Mr. Rinaldi informed Council there are a number of moving parts of that one we would have to ask and see whether DCED will allow the change and if there is a skid steer available for purchase. Mr. Rinaldi told Council we can still possibly do business with John Deere /Five Star so they will not have to lose a sale just that we would be buying different equipment. Mr. Rinaldi told Council the current skid steer is in the need of tires and in the process of getting quotes. All of Council agreed to go forward with researching if the backhoe grant can be changed to purchase a skid steer.

MOTION FOR ADJOURNMENT: Mr. Rinaldi entertained the motion to adjourn the meeting. Mr. Toms motioned to adjourn the meeting at 8:30 P.M., seconded by Ms. Igoe. All in attendance voted in favor.


Joanne Culbertson, Secretary/Treasurer

CLARKS GREEN BOROUGH
COUNCIL MEETING
AGENDA
April 20, 2022
7:00 PM

1. Call To Order and Pledge of Allegiance – President Rinaldi
2. Roll Call - Secretary Culbertson
3. Motions to approve the Council Meeting Minutes:
February 28, 2022 Special Meeting
March 16, 2022 Council Meeting
4. Public Comment
5. Police and/or Fire Report
6. Mayor's Report
Shade Tree Commission\Servant Church Shade Tree Permit Application Report.
7. Motion designating American Rescue Funds for Borough General Services use.
8. Motion to transfer balance of American Rescue Funds to Borough General Fund and termination of Borough American Rescue Funds Account.
9. Motion to hire DPW Laborers as following: Jeff Radle, Throop, PA at \$21.00/hour retroactive to April 11, 2022 and Ken Hiller, Falls PA at \$18.50/hour starting May 2, 2022.
10. Discussion on upgrading/replacing Borough Communications, Computer, Building Access and Cameraing progress.
11. Review of Borough Financials Budget vs. Actual Report and Motion to pay bills.
12. Consideration of purchasing additional American Flags for summer display on Borough Telephone poles.
13. Discussion of Stormwater Committee formation and costs estimates for Borough stormwater projects.
14. Old Business discussion. Use of Small Stream and Water Grant progress cameraing Borough Sewer lines, grouting and cured in place lining. Scheduling of activities.
15. Motion to advertise for bid on the Borough Paving Project 2022 (Hall Ave. & Tedrick St).
16. Discussion and consideration of continuing with pending Backhoe purchase for Borough DPW.
17. Other Business discussion.
18. Motion to Adjourn.

NOTE TO VISITORS: Please sign the attendance sheet and indicate if you wish to observe the meeting or to address Council, stating the agenda topic on which you would like to comment. Thank you.