

**CLARKS GREEN BOROUGH  
COUNCIL MINUTES  
DECEMBER 21, 2022**

**CALL TO ORDER:** President Rinaldi called the meeting of the Clarks Green Council to order at 7:05 P.M. with the Pledge of Allegiance.

**ROLL CALL:** Secretary Culbertson conducted roll call. The following were present: Mr. Egan, Mr. Toms, Ms. Igoe, Mr. Rinaldi and Mayor Barrasse via phone were present. Mr. Curran joined the meeting approximately 7:15 PM via phone.

**ABSENT:** Mr. Williams and Ms. Wanchisen.

**VISITORS:** CSPD Chief Yarns, Ben Freda, Abington Journal, George Parker, Clarks Green Zoning officer, Terry Rose, Scott, Mari and Julie Tinkleman, Mary Anne Lucas, Marianne Rooney, Dorian Butovich, Helene Magnotta and Brian Tully.

**APPROVAL OF MINUTES:** President Rinaldi entertained the motion to accept the minutes of the November 16, 2022 Council meeting. Ms. Igoe motioned, seconded by Mr. Toms. Ms. Igoe, Mr. Toms, Mr. Egan, Mr. Curran and Mr. Rinaldi voted in favor.

**PUBLIC COMMENT:** Mary Anne Lucas, 102 Pineview Circle addressed Council on behalf of her neighbors about the recent dog attacks in the Green Hills Development expressing the neighborhood's concerns about dangerous dogs residing at 112 Squirrel Run. Ms. Lucas described the history of these aggressive dogs noting they have now killed two family pets and menaced neighbors walking or jogging. The neighbors believes something needs to be done to protect pets and children in this neighborhood suggesting resident safety requires enforcement of dog laws intended to prevent animal attacks. All residents in attendance voiced the same concerns. Ms. Lucas additionally read a letter to Council from Christman and also provided a letter sent to the Dog Warden regarding the pet death from October 2021.

**POLICE REPORT:** CSPD Chief Yarns briefly reviewed the monthly police report. Chief Yarns took the opportunity to address the dog complaints at 112 Squirrel Run. Chief Yarns stated the Clarks Summit Police Department were never notified of the dog complaints. A brief discussion took place concerning the activities of the Dog Warden in investigating the attacks. Residents and Council expressed their dissatisfaction concerning the dog warden's activities.

**MAYOR'S REPORT:** Mayor Barrasse express his concern over the recent pet incident as a tragedy and asked for this to be rectified. Mayor Barrasse wished everyone a Merry Christmas.

**TREASURER'S REPORT AND BILL APPROVAL:** Mr. Rinaldi reviewed the distributed Budget vs. Actual comparing balances to last month and last year. The Treasurer's report was presented by Mr. Rinaldi and filed for audit. Current fund balances are as follows:

General Fund Checking	\$	719,826.77
Capital Fund Money Market		126,522.65
Sewer Fund Checking		464,652.92
Sewer – FNCB CD #200469681		76,488.61
Sewer – Wayne Bank CD #80049035		76,974.99
Sewer – Wayne Bank CD #80021603		53,206.65
Sewer – Wayne Bank CD #80044088		50,188.16

State Funds Checking		<u>168,527.99</u>
Total Checking/Savings	\$	1,736,388.74

Mr. Rinaldi entertained a motion to accept the Treasurer's report and ratify the payment of the bills. Mr. Egan motioned, seconded by Ms. Igoe. Mr. Toms, Mr. Curran, Ms. Igoe, Mr. Egan and Mr. Rinaldi voted in favor. Mr. Rinaldi entertained a motion to reinvest the Wayne Bank CD 80021603 maturing 1/5/2023. Ms. Igoe motioned, seconded by Mr. Toms. Mr. Toms, Mr. Egan, Mr. Curran, Ms. Igoe and Mr. Rinaldi voted in favor.

**MOTIONS:** Mr. Rinaldi introduced Resolution No. 5 of 2022 to Council for adoption.

**RESOLUTION No. 5 of 2022**  
**Borough of Clarks Green**  
**Lackawanna County, Pennsylvania**

**A RESOLUTION ESTABLISHING THE REAL ESTATE TAX MILLAGE, WAGE TAX, LOCAL SERVICES TAX AND REALTY TRANSFER TAX FOR THE YEAR 2023**

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**BE IT RESOLVED**, by the Borough Council of the Borough of Clarks Green that the Real Estate Tax millage for the calendar year 2023 be established at fifteen (15) mills for each dollar of assessed value or the sum of \$1.50 on each one hundred dollars of assessed valuation, and establishing the Wage Tax at one-half of one percent (0.5%), the Local Services Tax at fifty-two dollars (\$52.00), and Real Estate Transfer Tax at one percent (1%) for the calendar year 2023.

**THIS RESOLUTION** is adopted by the Clarks Green Borough Council this 21st day of December, 2022.

**ATTEST:**

/s/ Joanne Culbertson  
Joanne Culbertson, Secretary

**BOROUGH OF CLARKS GREEN**  
By: /s/ David Rinaldi  
David Rinaldi, President  
Clarks Green Borough Council

Mr. Egan motioned to adopt Resolution No. 5 of 2022 establishing the real estate tax millage, wage tax, local services tax and realty and transfer tax for the year 2023, seconded by Ms. Igoe. Mr. Toms, Mr. Egan, Ms. Igoe, Mr. Curran and Mr. Rinaldi voted in favor. Mr. Rinaldi introduced Resolution No. 6 of 2022 approving three (3) year fire protection contract with Clarks Summit Fire Company.

**RESOLUTION No. 6 of 2022**

**Borough of Clarks Green**  
**Lackawanna County, Pennsylvania**

**A RESOLUTION APPROVING A FIRE PROTECTION AGREEMENT FOR THE BOROUGH**

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**WHEREAS**, Section 1202(35) of the Borough Code (8. Pa. C.S.A. § 101, et seq.) provides that the Borough may enter into contracts for the purpose of providing fire protection services for the Borough; and

**WHEREAS**, the Borough desires to designate THE CLARKS SUMMIT FIRE COMPANY NO. 1, INC. to provide fire protection services to the Borough and its residents; and

**WHEREAS**, The Clarks Summit Fire Company No. 1, Inc. is equipped to furnish reasonable fire protection services to the Borough and its residents.

**NOW THEREFORE, BE IT RESOLVED**, that the Clarks Green Borough Council hereby approves the Borough entering into a Fire Protection Agreement with The Clarks Summit Fire Company No. 1, Inc., substantially in the form attached to this Resolution for a three (3) year period beginning on January 1, 2023 and ending on December 31, 2025.

**BE IT FURTHER RESOLVED**, that the President of Borough Council and the Borough Secretary are hereby authorized to execute a Fire Protection Agreement with The Clarks Summit Fire Company No. 1 Inc., substantially in the form attached to this Resolution.

**THIS RESOLUTION** is adopted by the Clarks Green Borough Council this 21<sup>st</sup> day of December, 2022.

**ATTEST:**

/s/Joanne Culbertson  
Joanne Culbertson, Secretary

**BOROUGH OF CLARKS GREEN**

By: /s/ David Rinaldi  
David Rinaldi, President,  
Clarks Green Borough Council

Mr. Toms motioned to adopt Resolution No. 6 of 2022 approving the fire protection three (3) contract with Clarks Summit Fire Company No. 1 beginning January 1, 2023 to December 31, 2025, seconded by Ms. Igoe. Mr. Egan, Mr. Curran, Ms. Igoe, Mr. Toms and Mr. Rinaldi voted in favor. Mr. Rinaldi told Council there are three (3) areas in the Borough where the storm water systems need to be replaced naming Greenbrier, Rabbit Run and Spring Street. Mr. Rinaldi stated a meeting was held with the Borough engineers in establishing an improvement plan along with preparing the proposed Covid 19 ARPA PA Small Water and Sewer Grant application with a total project cost of \$462,735. Mr. Rinaldi entertained a motion approving Resolution No. 7 of 2022 for the submission of the grant application under the Covid 19 ARPA PA Small Water and Sewer Grant in amount of \$462,735 along with the Resolution No. 7 certification by the Borough Secretary.

**RESOLUTION No. 7 of 2022**

**Borough of Clarks Green  
Lackawanna County, Pennsylvania**

**A RESOLUTION APPROVING  
COMMONWEALTH FINANCING AUTHORITY GRANT REQUEST**

**WHEREAS**, the Borough of Clarks Green (the "Borough"), desires undertake a stormwater drainage project estimated to cost \$462,735.00 and to submit a grant request for funds to repair and replace stormwater drainage within the rights-of-way of Borough streets identified as Evans Street, Greenbrier Drive, Rabbit Run and Spring Street in the Borough.

**NOW THEREFORE, BE IT RESOLVED**, that the Borough of Clarks Green, Lackawanna County, Pennsylvania hereby requests a Covid 19 ARPA Pennsylvania Small Water and Sewer Program grant in the amount of \$370,188.00 from the Commonwealth Financing Authority to be used for repair and replacement of Borough owned stormwater drainage facilities in the rights-of-way of Evans Street, Greenbrier Drive, Rabbit Run and Spring Street in the Borough.

**BE IT FURTHER RESOLVED**, that the Borough does hereby designate David Rinaldi, President of the Clarks Green Borough Council, and Joanne Culbertson, Borough Manager, as the officials authorized to execute all documents and agreements between the Borough and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

**THIS RESOLUTION** is adopted by the Clarks Green Borough Council this 21<sup>st</sup> day of December, 2022.

ATTEST:

/s/Joanne Culbertson  
Joanne Culbertson, Secretary

BOROUGH OF CLARKS GREEN

By: /s/ David Rinaldi  
David Rinaldi, President,  
Clarks Green Borough Council

Authorized Official Resolution

I, Joanne Culbertson, duly qualified Secretary of the Borough of Clarks Green, Lackawanna County, Pennsylvania, hereby certifies that the Resolution attached hereto is a true, complete and correct copy of the Resolution duly adopted by a majority vote of the Clarks Green Borough Council at a duly convened Meeting of the Clarks Green Borough Council held on December 21, 2022 and said Resolution has been recorded in the Minutes of the Borough of Clarks Green and remains in full force and effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of Clarks Green.

Dated: December 21, 2022

(SEAL)

/s/ Joanne Culbertson  
Joanne Culbertson, Secretary  
Borough of Clarks Green  
Lackawanna County, PA

Ms. Igoe motioned, seconded by Mr. Curran. Mr. Toms, Mr. Egan, Ms. Igoe, Mr. Curran and Mr. Rinaldi voted in favor. Mr. Rinaldi asked for a motion approving the Wayco Inc. final payment request for 2022 Paving Project in the amount of \$80,261.53 noting the change order with a deduction in the amount of \$31,328.41 from the original bid price of \$111,589.94. Mr. Toms motioned, seconded by Ms. Igoe. Mr. Toms, Ms. Igoe, Mr. Curran, Mr. Egan and Mr. Rinaldi voted in favor. Mr. Rinaldi entertained a motion for approving the payment to Buranich Excavating for replacement and repair of catch basins located on Rabbit Run in the amount of \$8,800. Ms. Igoe motioned, seconded by Mr. Curran. Mr. Curran, Mr. Egan, Mr. Toms, Ms. Igoe and Mr. Rinaldi voted in favor. Mr. Rinaldi introduced the Council Meeting Schedule for 2023 and asked for a motion to advertise Council meetings on the third Wednesday of each month in 2023 and work sessions for the first Monday of each month beginning in February 2023. Mr. Egan motioned, seconded by Ms. Igoe. Mr. Curran, Ms. Igoe, Mr. Toms, Mr. Egan, and Mr. Rinaldi voted in favor. Mr. Rinaldi told Council at the last work session wages for employees were discussed along with potential bonuses for their performance in 2022. Mr. Rinaldi entertained a motion to set the 2023 wages for the Borough employees: Ken Hiller DPW laborer at an hourly rate of \$22 per hour, Tom Worobey laborer at an hourly rate of \$20 per hour, Ken Lynch laborer at an hourly rate of \$19 per hour, George Parker, Code Enforcement Officer at an hourly rate of \$26 per hour and Paula Thompson, Assistant Secretary/Treasurer at an hourly rate of \$16.50 per hour. Ms. Igoe motioned, seconded by Mr. Egan. Mr. Curran, Mr. Egan, Ms. Igoe, Mr. Toms and Mr. Rinaldi voted in favor. Mr. Curran motioned to approve the 2022 employee bonuses: Ken Hiller and Tom Worobey \$250, Ken Lynch, Paula Thompson and George Parker \$100 each and Joanne Culbertson in the amount of \$1,000, seconded by Ms. Igoe. Mr. Egan, Ms. Igoe, Mr. Toms, Mr. Curran and Mr. Rinaldi voted in favor. Mr. Rinaldi notified Council of an email from Councilwoman Ms. Wanchisen resigning from Council. Mr. Rinaldi proceeded to read the resignation letter.

Courtney Palmer Wanchisen  
12/21/22

Clarks Green Borough Council Members  
104 N Abington Rd  
Clarks Green, PA 18411

Dear Clarks Green Council,

I am writing to you to inform of the difficult decision to resign from Clarks Green Borough Council. When I ran for this position, I did not anticipate how demanding my new job would turn out to be. I also have missed meetings due to work events, illnesses and Madelyn's activities and I feel I cannot dedicate the time to work sessions and council meetings. I really think you need to appoint someone that can truly dedicate their time to council and the community. This decision comes today as my daughter has the stomach flu and came home sick from school today and knowing I would once again have to miss tonight's meeting due to illness.

Thank you for the opportunity to contribute to Clarks Green Council and to serve alongside some truly wonderful people. I wish you all the best and I am always here to help volunteer for things within the community.

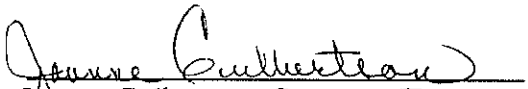
Sincerely,

Courtney Palmer Wanchisen

President Rinaldi asked Council for a Motion to Amend the Meeting Agenda to add Consideration of the acceptance of Ms. Wanchisen's resignation letter. Mr. Toms moved to amend the meeting agenda to add consideration of the acceptance of Ms. Wanchisen's resignation. Seconded by Mr. Curran. Mr. Curran, Ms. Igoe, Mr. Toms, Mr. Egan and Mr. Rinaldi voted in favor. Mr. Rinaldi asked Council for a motion to accept the resignation of Ms. Wanchisen. Mr. Toms motioned, seconded by Egan. Mr. Egan, Ms. Igoe, Mr. Curran, Mr. Toms and Mr. Rinaldi voted in favor.

**OTHER BUSINESS:** Mr. Rinaldi wished everyone a happy healthy holiday season. Merry Christmas.

**MOTION FOR ADJOURNMENT:** Mr. Rinaldi entertained the motion to adjourn the meeting. Ms. Igoe motioned to adjourn the meeting at 8:29 P.M., seconded by Mr. Toms. All in attendance voted in favor.

  
Joanne Culbertson, Secretary/Treasurer

**CLARKS GREEN BOROUGH**  
**COUNCIL MEETING**  
**AMENDED AGENDA**  
**December 21, 2022**  
**7:00 PM**

1. Call To Order and Pledge of Allegiance – President Rinaldi
2. Roll Call - Secretary Culbertson
3. Motions to approve the Council Meeting Minutes November 16, 2022
4. Public Comment
5. Police and/or Fire Report. Discussion regarding community response to dangerous dogs (two neighbors pets killed in the last year) located at 112 Squirrel Run in the Green Hills Development of the Borough.
6. Mayor's Report.
7. Review of Borough Financials, Budget vs. Actual Report and Motion to pay bills. Motion to reinvest Borough CD coming due.
8. Consideration of Resolution 5 of 2022 establishing the Borough Real Estate Tax Millage, Wage Tax, Local Services Tax and Real Estate Transfer Tax for 2023.
9. Consideration of Resolution 6 of 2022 approving a three (3) year contract for fire protection with the Clarks Summit Fire Company #1 beginning January 1, 2023 and ending December 31, 2025.
10. Consideration of Resolution 7 of 2022 approving the submission of a grant Application under the ARPA Small Water and Sewer grant in the amount of \$462,735.00 for Borough storm water system improvements including the certification of Resolution 7 by the Borough Secretary for inclusion in the grant submission.
11. Approving the final Payment Request from Wayco Inc. in the amount of \$80,261.53 for the Borough 2022 Paving Project. (Original contract amount: \$111,589.94 minus Change Order 1 resulting in a deduction in the amount \$31,328.41 from the original bid price).
12. Approval for payment to Buranich Excavating for replacement of catch basin and repair of catch basin on Rabbit Run in the amount of \$8800.00.
13. Consideration and approval of Borough Council Meeting Schedule for 2023 with authorization to advertise the schedule.
14. Motion to set the wages for Borough Employees for 2023 and consideration of bonus payments for work in 2022.
15. Discussion and motion to accept the resignation from Borough Council from Councilwoman Courtney Wanchisen.
16. Other Business/discussion.
17. Motion to Adjourn.

**NOTE TO VISITORS: Please sign the attendance sheet and indicate if you wish to observe the meeting or to**