

**CLARKS GREEN BOROUGH
SPECIALCOUNCIL MINUTES
JULY 29, 2024**

CALL TO ORDER: President Egan called the meeting of the Clarks Green Council to order at 6:00 P.M. with the Pledge of Allegiance.

ROLL CALL: Secretary Culbertson conducted roll call. The following were present: Ms. DeFlice, Mr. Nealon, Mr. Pryle, Ms. Igoe, Ms. Lucas, Ms. Trushina, Mr. Egan and Solicitor Weinschenk.

ABSENT: Mayor Barrasse.

VISITORS: No visitors.

PUBLIC COMMENT: No public comment.

MOTIONS: Mr. Egan thanked everyone for attending the special meeting and briefly explained Resolution No. 1 of 2024 included the municipal parking lot for paving in the application for the DCED Multimodal Grant noting Lackawanna County mis-informed the eligibility of this project. So, it is necessary to modify/repeal the Resolution. Mr. Egan asked Solicitor Weinschenk to read Resolution No. 2 of 2024.

**RESOLUTION No. 2 of 2024
Borough of Clarks Green
Lackawanna County, Pennsylvania**

A RESOLUTION REPEALING RESOLUTION NO. 1 OF 2024

WHEREAS, the Borough of Clarks Green (the "Borough"), enacted Resolution No. 1 of 2024 on July 17, 2024 approving a Pennsylvania DCED Multimodal Transportation Grant request for the funds to pave the roadways and rehabilitate stormwater drainage within certain rights-of-way of Borough; and

WHEREAS, it has become necessary to modify the scope of the Project and the amount of the grant request that was set forth in Resolution No. 1 of 2024 with a new Resolution; and

WHEREAS, Borough Council desires to repeal Resolution No. 1 of 2024

NOW THEREFORE, BE IT RESOLVED, that the Borough of Clarks Green, Lackawanna County, Pennsylvania hereby repeals Resolution No. 1 of 2024.

THIS RESOLUTION is adopted by the Clarks Green Borough Council this 29th day of July, 2024.

ATTEST:

/s/Joanne Culbertson
Joanne Culbertson, Secretary

BOROUGH OF CLARKS GREEN

By: /s/ William Egan
William Egan, President,
Clarks Green Borough Council

Mr. Egan entertained a motion to adopt Resolution No. 2 of 2024 repealing Resolution No. 1 of 2024. Ms. Igoe motioned, seconded by Ms. Lucas. Mr. Pryle, Ms. Trushina, Mr. Nealon, Ms. Igoe, Ms. DeFlice Ms. Lucas and Mr. Egan voted in favor. Solicitor Weinschenk read Resolution No. 3 of 2024 noting the project scope was modified making the amount of the grant request less.

RESOLUTION No. 3 of 2024
Borough of Clarks Green
Lackawanna County, Pennsylvania

**A RESOLUTION APPROVING A PENNSYLVANIA DCED
MULTIMODAL TRANSPORTATION GRANT REQUEST**

WHEREAS, the Borough of Clarks Green (the “Borough”), desires to undertake a road paving and rehabilitation project for Yale Boulevard, Harvard Avenue, Cornell Avenue, Princeton Avenue, Hall Avenue, and Clark Street estimated to cost \$1,053,702.00 (the “Project”) and to submit a grant request for 70% of the funds to pave the roadways and rehabilitate stormwater drainage within the rights-of-way of the above indicated roadways as outlined on the Engineer’s Estimate prepared by Colwell-Naegele Associates, Inc., Consulting Engineers, and attached to this Resolution as Exhibit A; and

WHEREAS, it will be necessary the Borough to provide a matching grant commitment of \$316,110.60 representing 30% of the cost of the Project.

NOW THEREFORE, BE IT RESOLVED, that the Borough of Clarks Green, Lackawanna County, Pennsylvania hereby requests a Pennsylvania DCED Multimodal Transportation Grant in the amount of \$737,591.40 from the Pennsylvania DCED Multimodal Transportation Grant Program to be used for paving and rehabilitation of the Borough owned rights-of-way and stormwater drainage facilities on Yale Boulevard, Harvard Avenue, Cornell Avenue, Princeton Avenue, Hall Avenue, and Clarks Street in the Borough.

BE IT FURTHER RESOLVED, that the Borough hereby approves a grant match commitment of \$316,110.60 or 30% of the cost of the Project.

BE IT FURTHER RESOLVED, that the Borough does hereby designate William Egan, President of the Clarks Green Borough Council, and Joanne Culbertson, Borough Manager, as the officials authorized to execute and deliver all documents and agreements between the Borough and the Pennsylvania DCED to facilitate and assist in obtaining the requested grant.

THIS RESOLUTION is adopted by the Clarks Green Borough Council this 29th day of July, 2024.

ATTEST:

/s/ Joanne Culbertson
Joanne Culbertson, Secretary

BOROUGH OF CLARKS GREEN

By: /s/ William Egan
William Egan, President,
Clarks Green Borough Council

EXHIBIT A
Engineer's Estimate

CNA
Colwell-Naegele Associates, Inc.
CONSULTING ENGINEERS

P.O. Box B • Clarks Summit, PA 18411 • T: 570.586.5091 • F: 570.586.5073

Clarks Green Borough
Roadway Infrastructure Enhancement Project
PA DCED Multimodal Grant Program

Date: 07-19-24

ITEM NO.	QUANTITY	Clarks Green Borough Street Name	COST PER ROAD	TOTAL COST
1	1	Yale Blvd.	\$101,400.00	\$101,400.00
2	1	Harvard Ave.	\$75,900.00	\$75,900.00
3	1	Cornell Ave.	\$115,700.00	\$115,700.00
4	1	Vassar Ave	\$105,900.00	\$105,900.00
5	1	Princeton Ave.	\$83,400.00	\$83,400.00
6	1	Hill Ave. (200 Block)	\$80,600.00	\$80,600.00
7	1	Clarks St.	\$337,700.00	\$337,700.00
			SUBTOTAL	\$900,600.00
8		Engineering Cost (10%)	10%	\$90,060.00
9		Administration Cost (2%)	2%	\$18,012.00
10		Contingencies Cost (5%)	5%	\$45,030.00
			SUBTOTAL	\$153,102.00
			TOTAL	\$1,053,702.00

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CONSULTING ENGINEERS

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Clarks Green Borough
Yale Blvd.: Residential

Date: 07-15-24

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	COST PER ITEM	TOTAL COST
1	1	LS	Mob/Demob	\$2,500.00	\$2,500.00
2	1,100	SY	Full Width Milling 1-1/2"	\$10.00	\$11,000.00
3	1,100	SY	1-1/2" Wearing Course	\$12.00	\$13,200.00
4	70	Ton	Leveling Course	\$100.00	\$7,000.00
5	110	SY	Full Depth Base Replacement	\$50.00	\$5,500.00
6	4	EA	ADA Ramps	\$7,500.00	\$30,000.00
7	4	EA	Inlet/Manhole Adjustments	\$1,500.00	\$6,000.00
8	1	LS	Stormwater/Sewer Infrastructure Improvement	\$25,000.00	\$25,000.00
9	1	LS	Maintenance & Protection of Traffic	\$1,200.00	\$1,200.00
			TOTAL		\$101,400.00
			From Cornell St to Vassar Ave 400 feet long x 24 feet wide		



Clarks Green Borough
Harvard Ave.: Residential

P.O. Box B • Clarks Summit, PA 18411 • T: 570.586.5091 • F: 570.586.5073

Date: 07-15-24

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	COST PER ITEM	TOTAL COST
1	1	LS	Mob/Demob	\$2,500.00	\$2,500.00
2	1,100	SY	Full Width Milling 1-1/2"	\$10.00	\$11,000.00
3	1,100	SY	1-1/2" Wearing Course	\$12.00	\$13,200.00
4	70	Ton	Leveling Course	\$100.00	\$7,000.00
5	110	SY	Full Depth Base Replacement	\$50.00	\$5,500.00
6	7	EA	Inlet/Manhole Adjustments	\$1,500.00	\$10,500.00
7	1	LS	Stormwater/Sewer Infrastructure Improvement	\$25,000.00	\$25,000.00
8	1	LS	Maintenance & Protection of Traffic	\$1,200.00	\$1,200.00
				TOTAL	\$75,900.00
From Cornell St to Vassar Ave 400 feet long x 24 feet wide					



Clarks Green Borough
Cornell Ave.: Residential

P.O. Box B • Clarks Summit, PA 18411 • T: 570.586.5091 • F: 570.586.5073

Date: 07-15-24

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	COST PER ITEM	TOTAL COST
1	1	LS	Mob/Demob	\$2,500.00	\$2,500.00
2	1,750	SY	Full Width Milling 1-1/2"	\$10.00	\$17,500.00
3	1,750	SY	1-1/2" Wearing Course	\$12.00	\$21,000.00
4	105	Ton	Leveling Course	\$100.00	\$10,500.00
5	100	SY	Full Depth Base Replacement	\$50.00	\$5,000.00
6	12	EA	Inlet/Manhole Adjustments	\$1,500.00	\$18,000.00
7	1	LS	Stormwater/Sewer Infrastructure Improvement	\$40,000.00	\$40,000.00
8	1	LS	Maintenance & Protection of Traffic	\$1,200.00	\$1,200.00
				TOTAL	\$115,700.00
From Harvard Ave. to Princeton Ave 635 feet long x 24 feet wide					



Clarks Green Borough
Vassar Ave.: Residential

P.O. Box B • Clarks Summit, PA 18411 • T: 570.586.5091 • F: 570.586.5073

Date: 07-15-24

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	COST PER ITEM	TOTAL COST
1	1	LS	Mob/Demob	\$2,500.00	\$2,500.00
2	1,600	SY	Full Width Milling 1-1/2"	\$10.00	\$16,000.00
3	1,600	SY	1-1/2" Wearing Course	\$12.00	\$19,200.00
4	100	Ton	Leveling Course	\$100.00	\$10,000.00
5	160	SY	Full Depth Base Replacement	\$50.00	\$8,000.00
6	6	EA	Inlet/Manhole Adjustments	\$1,500.00	\$9,000.00
7	1	LS	Stormwater/Sewer Infrastructure Improvement	\$40,000.00	\$40,000.00
8	1	LS	Maintenance & Protection of Traffic	\$1,200.00	\$1,200.00
				TOTAL	\$105,900.00
From Harvard Ave. to Princeton Ave 650 feet long x 22 feet wide					

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Clarks Green Borough
 Princeton Ave.: Residential

P.O. Box B • Clarks Summit, PA 18411 • T: 570.586.5091 • F: 570.586.5073

Date: 07-15-24

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	COST PER ITEM	TOTAL COST
1	1	LS	Mob/Demob	\$2,500.00	\$2,500.00
2	1,100	SY	Full Width Milling 1-1/2"	\$10.00	\$11,000.00
3	1,100	SY	1-1/2" Wearing Course	\$12.00	\$13,200.00
4	75	Ton	Leveling Course	\$100.00	\$7,500.00
5	100	SY	Full Depth Base Replacement	\$50.00	\$5,000.00
6	2	EA	ADA Ramps	\$7,500.00	\$15,000.00
7	2	EA	Inlet/Manhole Adjustments	\$1,500.00	\$3,000.00
8	1	LS	Stormwater/Sewer Infrastructure Improvement	\$25,000.00	\$25,000.00
9	1	LS	Maintenance & Protection of Traffic	\$1,200.00	\$1,200.00
				TOTAL	\$83,400.00
			From Cornell Ave. to Vassar Ave 400 feet long x 24 feet wide		

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 CONSULTING ENGINEERS

Clarks Green Borough
 Hall Ave (200 Block): Residential

P.O. Box 8 • Clarks Summit, PA 18411 • T: 570.586.5091 • F: 570.586.5073

Date: 07-15-24

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	COST PER ITEM	TOTAL COST
1	1	LS	Mob/Demob	\$2,500.00	\$2,500.00
2	1,200	SY	Full Width Milling 1-1/2"	\$10.00	\$12,000.00
3	1,200	SY	1-1/2" Wearing Course	\$12.00	\$14,400.00
4	75	Ton	Leveling Course	\$100.00	\$7,500.00
5	120	SY	Full Depth Base Replacement	\$50.00	\$6,000.00
6	1	EA	ADA Ramps	\$7,500.00	\$7,500.00
7	3	EA	Inlet/Manhole Adjustments	\$1,500.00	\$4,500.00
8	1	LS	Stormwater/Sewer Infrastructure Improvement	\$25,000.00	\$25,000.00
8	1	LS	Maintenance & Protection of Traffic	\$1,200.00	\$1,200.00
				TOTAL	\$80,600.00
			From Clarks St. to Tedrick St. 430 feet long x 24 feet wide		

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Clarks Green Borough
 Clark Ave.: Residential

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Date: 07-15-24

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	COST PER ITEM	TOTAL COST
1	1	LS	Mob/Demob	\$2,500.00	\$2,500.00
2	6,000	SY	Full Width Milling 1-1/2"	\$10.00	\$60,000.00
3	6,000	SY	1-1/2" Wearing Course	\$12.00	\$72,000.00
4	360	Ton	Leveling Course	\$100.00	\$36,000.00
5	600	SY	Full Depth Base Replacement	\$50.00	\$30,000.00
6	24	EA	Inlet/Manhole Adjustments	\$1,500.00	\$36,000.00
7	1	LS	Stormwater/Sewer Infrastructure Improvement	\$100,000.00	\$100,000.00
8	1	LS	Maintenance & Protection of Traffic	\$1,200.00	\$1,200.00
				TOTAL	\$337,700.00
			From Farview Rd. to Venard Rd. & From Armstrong Rd. to end 2,380 feet long x 22 feet wide		

Mr. Egan entertained a motion to adopt Resolution No. 3 of 2024 approving the PA DCED Multimodal Fund Grant. Ms. DeFlice motioned, seconded by Ms. Lucas. Ms. Lucas, Ms. Trushina, Ms. Igoe, Mr. Pryle, Mr. Nealon, Ms. DeFlice and Mr. Egan voted in favor.

OTHER BUSINESS: Mr. Egan offered his deepest condolences for the loss of Mr. Pryle's mother. All of Council expressed their deepest sympathy.

MOTION FOR ADJOURNMENT: Mr. Egan entertained the motion to adjourn the meeting. All of Council agreed 6:10 P.M.


Joanne Culbertson, Secretary

CLARKS GREEN BOROUGH
SPECIAL
COUNCIL MEETING
AGENDA
JULY 29, 2024
6 PM

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE- President Egan**
2. **ROLL CALL -Secretary Joanne Culbertson**
3. **PUBLIC COMMENT**
4. **MOTIONS:**
 Consideration to adopt Resolution No. 2 of 2024 repealing Resolution No.1 of 2024
 Consideration to adopt Resolution No. 3 of 2024 approving the DCED Multimodal Grant for paving and storm drainage.
5. **OTHER BUSINESS**
6. **ADJOURNMENT**

NOTE TO VISITORS: Please sign the attendance sheet and indicate if you wish to address Council, stating the agenda topic on which you would like to comment. Speakers are allowed 3 minutes for comments. Thank you.