

**CLARKS GREEN BOROUGH  
COUNCIL MINUTES  
SEPTEMBER 18, 2024**

**CALL TO ORDER:** President Egan called the meeting of the Clarks Green Council to order at 7:00 P.M. with the Pledge of Allegiance.

**ROLL CALL:** Secretary Culbertson conducted roll call. The following were present: Ms. DeFlice, Mr. Nealon, Mr. Pryle, Ms. Igoe, Ms. Lucas, Ms. Trushina, Mr. Egan, and Solicitor Weinschenk.

**ABSENT:** Mayor Barrasse.

**VISITORS:** Rosalie Warner, 245 E. Grove St., Don & Bridget Melia, 200 Squirrel Run and CSPD Officer Thomas Kerrigan.

**APPROVAL OF MINUTES:** President Egan entertained a motion to accept the August 21, 2024 minutes. Ms. Igoe motioned, seconded by Ms. Lucas. All voted in favor.

**PUBLIC COMMENT:** Mr. Egan informed Mr. & Mrs. Melia that their water issue is still be worked on and as of now there is nothing to report. Rosalie Warner, 245 E. Grove St complained once again about the traffic problem on Nelson St. noting it is a busy street and the new business office that has just been built adds to its congestion. She reiterated to Council that two (2) cars cannot use this road at the same time and it is getting dangerous. She informed Council there are children getting on and off school buses. Ms. Warner asked "what am I suppose too do." Mr. Egan asked for input from Officer Kerrigan. Officer Kerrigan stated he will let the Chief Yarns of the situation.

**POLICE REPORT:** Officer Kerrigan briefly reviewed the monthly police report. Officer Kerrigan reported they had amped up patrols for the beginning of school. Ms. DeFlice thanked Officer Kerrigan for keeping our schools safe noting there was increased presence.

**MAYOR'S REPORT:** No report.

**SOLICITOR REPORT:** Solicitor Weinschenk told Council he had nothing specific to report on tonight. Ms. Trushina asked if there are any updates on the social media policy. Solicitor Weinschenk stated he has not done anything specific I am still waiting for some direction. Mr. Egan stated that will fall on him.

**BOROUGH MANAGER REPORT:** Ms. Culbertson reported the Borough had received the Volunteer Fire Relief payment in the amount of \$9,911.03 which will be transferred to the Clarks Summit Fire Company in accordance with Act 205 of 1984. Ms. Culbertson informed Council the 2023 Refuse/Recycling Grant has been submitted. She reported the DPW dept. did some maintenance on the metal structure that holds the bell removed rust and repainted. Ms. Culbertson reported the 2024 Stormwater & Paving project bid opening will be October 14<sup>th</sup> at noon and consideration for award will be at the October 16<sup>th</sup> Council meeting noting a pre-bid meeting will be October 7<sup>th</sup>. She stated the bid advertisement will be published in the paper September 27<sup>th</sup> and October 2<sup>nd</sup>. Ms. Culbertson told Council she has also been working on the 2025 Proposed Budget. Also, she reminded Council that the leaf bags will be distributed the first week in October and asked about the Shade Tree pamphlet that would be included in the distribution. Ms. Trushina stated she is drafting a newsletter noting it will be ready for the distribution deadline.

**TREASURER'S REPORT AND BILL APPROVAL:** Mr. Egan reviewed the distributed Budget vs. Actual comparing balances to last month and last year. The Treasurer's report was presented by Mr. Egan and filed for audit. Current fund balances are as follows:

General Fund Checking	\$	543,403.78
General Fund ICS MM		262,063.61
Capital Fund Money Market		106,517.02
Sewer Fund Checking		268,977.17
Sewer Fund ICS MM		262,074.29
Sewer – FNCB CD #200845158		52,843.08
Sewer – Peoples CD #10003154		76,758.85

Sewer – Wayne Bank CD #80049035	80,447.67
Sewer – Wayne Bank CD #80021603	55,151.05
Sewer – Wayne Bank CD #80044088	53,297.06
State Funds Checking	<u>264,363.31</u>
Total Checking/Savings	\$ 2,025.896.89

Mr. Egan entertained a motion to accept the Treasurer’s report and ratify the payment of the bills. Ms. DeFlice motioned, seconded by Ms. Igoe. All voted in favor. Mr. Egan entertained a motion to re-invest Peoples CD maturing 10/12/2024. Ms. Igoe motioned, seconded by Ms. DeFlice. All voted in favor.

**MOTIONS:** Mr. Egan entertained a motion to approve payment of the 2024 Shade Tree Commission budget allocation in the amount of \$2,000. Ms. Igoe motioned, seconded by Mr. Nealon. All voted in favor.

**OTHER BUSINESS:** Discussion took place with Mr. Egan and Mr. Melia concerning his water problem and several other Council members. Mr. Egan reassured Mr. Melia that the Borough is investigating his issue and whatever actions that we might take in finding a solution. Ms. Trushina told Ms. Culbertson she has completed the letter for Ron Leas in regard to thanking him for his years of service in the Borough and asked that it be put on Borough’s letterhead for Council to sign.

**MOTION FOR ADJOURNMENT:** Mr. Egan entertained the motion to adjourn the meeting. All of Council agreed 7:31 P.M.

  
 Joanne Culbertson, Secretary

**CLARKS GREEN BOROUGH**  
**AGENDA**  
**SEPTEMBER 18, 2024**  
**7:00 PM**

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE** – President Egan
2. **ROLL CALL** – Secretary Culbertson
3. **Motion to approve Council meetings minutes:** August 21, 2024
4. **PUBLIC COMMENT**
5. **POLICE REPORT**
6. **MAYOR’S REPORT** – Mayor Barrasse
7. **SOLICITOR REPORT** – Atty. Weinschenk
8. **BOROUGH MANAGER REPORT:** Ms. Culbertson
9. **EXECUTIVE SESSION** – Legal /personnel issues
10. **Review of Borough Financials, Budget vs. Actual and motion to pay bills.**  
Consideration of re-investment of Peoples CD 10003154 maturing 10/12/2024.
11. **MOTIONS:** Approve the transfer of \$2000.00 to Shade Tree Commission Account (2024 budget allocation).
12. **OTHER BUSINESS**
13. **MOTION TO ADJOURN**

**NOTE TO VISITORS:** Please sign the attendance sheet and indicate if you wish to observe the meeting or to address Council, stating the agenda topic on which you would like to comment. Speakers are allowed 3 minutes each for comments. Thank you.